Yearly Status Report - 2016-2017

Part A

Data of the Institution	
1. Name of the Institution	**GOVT. GHANSHYAM SINGH GUPT PG COLLEGE BALOD**
Name of the head of the Institution	**Dr.M.I.Meman**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07749222076**
Mobile no.	**8602112084**
Registered Email	**govtcollbalod@rediffmail.com**
Alternate Email	**govtcollbalod@gmail.com**
Address	**Word 15, Dallirajhara Road, Balod**
City/Town	**Balod, Dist-Balod**
State/UT	**Chhattisgarh**
Pincode	**491226**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.C.S.Verma**
Phone no/Alternate Phone no.	**07749222076**
Mobile no.	**9425638175**
Registered Email	**iqacgsgbalod@gmail.com**
Alternate Email	**govtcollbalod@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.govtcollbalod.ac.in/Content/113_AQAR_15_16_Accepted.Pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.govtcollbalod.ac.in/Content/123_Academic_Calender_16_17.Pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C+**	**61**	**2005**	**28-Feb-2005**	**27-Feb-2010**

6. Date of Establishment of IQAC	**21-Nov-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
MATHEMATICS DAY	**22-Dec-2016**	**70**

	01	
SANVIDHAN DIWAS	26-Nov-2016 01	100
INTERNATINAL WOMAN	08-Mar-2017 01	55
INTERNATINAL YOGA DAY	21-Jun-2017 01	50
FEEDBACK OF STUDENTS	14-Jan-2017 02	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2016 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. ANNUAL ACADEMIC AUDIT 2. FEEDBACK ANALISIS 3. RESULT ANALISIS 4. WORKSHOP: ROLE OF IQAC IN QUALITY EDUCATION 5. SVEEP PROGRAM .

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
10. Proposals for workshop, seminar, minor research projects, faculty development program, and other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel.	Workshop proposal not received by department ,but workshop organized under IQAC in subject :Role of IQAC in quality education .
9. New course books, reference books, competitive books, journals and magazines should be subscribed. The list of books must be provided by all the HOD's to the Librarian.	Books are purchased as per government rule, by the Librarian.
8. From college should be issued text books, reference books, other general-knowledge books to stakeholders and the record of the same must be maintained.	Books allotted to Gen/ST/SC/BPL students from library as per rule College.
7. Series of lectures of subject expert should be arranged in the interdisciplinary college level. The concerned HOD's are requested to provide the details.	A series of lectures were organized as follows: a. Computer awareness by- Computer science Deptt.
6. Teacher should be inspired to participate actively in research paper publications, workshops, seminars and Short term courses. At the same time students should be inspired to participate in educational excursions.	Teachers attended workshop , conference ,seminar and faculty development program organized on other colleges and universities.
5. Students should be informed about the rules & regulations, and consequences of ragging & in-disciplinary action at the beginning of the session. The "Disciplinary-committee" should inspect it regularly. The report of the same must be preserved	Rules and regulations are displayed in the college signboard, notice board and suitable places in the campus. The same is also given in the college broacher. Anti-ragging program has been organized.
4. Preparation of prospectus and upload on college website for proper fulfill all sheets of course running in the college .	Prospectus helps students for admission procedure , available programmes and facilities of college . Course-wise sheets and last date of admission published on notice board and local newspaper. More than 80% sheets filled in all courses.
3. Preparation and distribution of academic calendar for session 2016-17 to all staff members and students .	College has made academic calendar as per the guideline of Department of Higher education department C.G.Govt. and affiliated University. It helps staff and students to made their academic plan properly.
2. Preparation of time-table for session 2016-17 according to the University syllabus.	Time table prepared and released by the Head of the Committee of time-table for teaching and other activities .
1. Formation of academic curricular committee of the college of session	Official letter is released as per Committee was constituted at the

201617.	beginning of the session .
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC COMMITTEE	**11-Oct-2017**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**31-Jan-2018**

17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System Information regarding the college is being done through college website. College Prospectus is uploaded in website, in which all information about college is given. Relevant information and notices regarding the student are uploaded on the website. All Fees are shown in the college website. Enrollment of new student in the university, Annual and Semester examination form of new students, scholarship to SC/ST/OBC before submitting online application by students etc. are processed online by college. Data required by the University is sent through emails. Internal/practical exam of PG second and fourth semester organized by online mode. Internal/practical examination marks are sent to university through online. Information is given to stake holders through college website or through Social Network. Information to stakeholders through college website is given. Staff is informed through SMS, Whatsapp group and verbally through meetings. Staff salary notification is received through SMS and online salary bills is submitted through college.**

Finance Accounting in bank is conducted through checks, DD, NEFT/RTGS in Bank. Payments of Janbhagidari teachers/workers are done through online. Student evaluates (give the feedback) of department, teacher and college through offline/online in Corona pandemic but this feedback analysis and suggestion are mentioned in college website. Feedback analysis of other stake holders with their suggestion is also uploaded in the college website.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Ghanshyam Singh Gupt P.G.College, Balod is affiliated to Hem Chand Yadav University,Durg(Chhattisgarh) and thus the curricular aspects of the college are governed by the university statutes and regulations. The college has various well-structured processes for the effective implementation and delivery of the curriculum. In UG and PG programmers has been implemented effectively. Introduction of more number of Skill Based Courses for UG Levels, Bachelor of Science (in biotechnology) and Bachelor of Art (in Geography) are introduced this academic year. The details of various programmers, courses, syllabus available in the College prospectus and Website. At the beginning of the academic year, an Annual Academic Plan (Academic Calendar of the College) is prepared by the college committee based on academic calendar of the university and departmental academic plans. The College Staff Council, timetable and workload committees are also involved in the process. Academic calendar is prepared to include centralized internal Assessment test schedule, Unit test schedule, university examination schedule and the department and Institution level co-curricular and extracurricular activities. Timetable for the entire academic year is prepared to indicate specific class and laboratory hours. Lesson plan for every subject is prepared by the respective course handling by H.O.D in line with the university syllabus. Every teacher follows individual timetable. Class-wise, course-wise and number of lecture wise teaching plan is prepared by the individual teacher. College has NSS cell for student to develop leadership skill, moral value and to bring social change. The college has proper classrooms with a well-equipped table chair, blackboard, LCD projectors facility for the students as well as for the teachers for their seminars and workshops. Students should be informed about the rules and regulations and consequences of ragging and in disciplinary action in the beginning of the session and the respective committees should inspect regularly. Review on curriculum: at the end of every academic year, IQAC collects feedback on curriculum from all the stakeholders of the institution, it is then analyzed, and analysis report is communicated to the concerned departments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development

| nil | nil | Nil | 0 | nil | nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Biotechnology	12/08/2016
BA	Geography	12/08/2016
	View File	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environment field work	324
BSc	ENVIRONMENT FIELD WORK	358
BCom	ENVIRONMENT FIELD WORK	179
MA	SOCIOLOGY PROJECT WORK	8
MA	SOCIOLOGY PROJECT WORK	11
MCom	PROJECT WORK	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from regular students has been taken at the end of each academic session. Similarly feedback from teachers, parents are also collected in every year. The Feedback collected from all stakeholders is analyzed thoroughly by IQAC members and suggestions given by the stakeholders are incorporated in the working policy of the Institution. IQAC provide proper form of questionnaires and formats to collect feedbacks. Written Feedback is Collected on various aspects of the College including teaching, learning, infrastructure, future plan, Library and sports facilities, administration and other curricular and extracurricular activities. Feedback is also collected from parents during parent's teacher meeting. Suggestions and comments given by the parents are also taken into consideration for future development. The different areas where improvement is needed are discussed by IQAC and Principal with respective committee or department. Follow-up action regarding implementation of suggestions given by stakeholders are also regular practice in our Institution. The institution take part in curriculum development process through appropriate analysis of feedback and analyzed report.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	THREE YEAR GRADUATE-B.A.	350	676	346
BSc	PCM, PCB, CS, BIOTEC.	530	638	385
BCom	THREE YEAR DEGREE PROGRAM	200	231	187
MA	SOCIOLOGY	25	14	10
MA	POLITICAL SCIENCE	25	26	19
MA	ECONOMICS	25	23	19
MA	HINDI	25	18	11
MCom	COMMERCE	25	32	25
MSc	BOTANY	20	53	20
MSc	MATHEMATICS	25	38	25
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1740	239	9	Nill	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
31	10	13	Nill	Nill	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is always available in the college for students . In our college each student is mentored by his teacher. The teacher keep all the records of the student and They keep these records in their admission/performance register. They always motivate students for their academic performance like unit test, annual exam and competitive exam. the guardian meeting is held by some departments/teachers. In the college, each students gets orientation (Unmukhikaran) through the NSS program. The students are also motivated for the cleanliness, plantation, respect and welcome to their teachers and seniors. Each year the student and teacher organize the Teacher's day, Welcome day, Farewell day, etc. Due to this practice, there is no any ragging case in the college since last 34 years, from when the college started on 15 August 1983. The teacher meets every student of the college and offers counseling to those seeking personal help. Many teachers are using Whatsapp to monitor and mentor the student. Each student can take help from them and get their academic and notice-based information.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1979	31	1:64

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	10	21	21	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	nil	Nill	nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	nil	nil	Nill	Nill

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College informs student about their internal exams very much time before. It is done so that, the student can start their preparation in time. The pattern of

half yearly examination is same as that of student's annual examination paper. Due to this practice, they prepare their annual exam as that of the half yearly exam paper pattern. On performing weak in the terminal exams, teacher solves the questions in class rooms or told student, where was the drawbacks in their solutions. So that student can recover the draw backs. In this practice student can prepare the writing skills for their annual exams. Teacher analyzes the performance in both terminal exams. They keep the record of unit test and quarterly and model exams. We try to motivate students to solve the question paper in their well ordering sequence. From these a suitable answer sheet is prepared. The unit test may be like oral question, written question, blackboard solving performance, lecture methods by students. For PG Semester Class there are two internal examination conducted by the college and average performance of each student is actual internal evolution marks send to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares its annual calendar and institutional plan well in advance. This task is completed under the chairmanship of the Principal incorporating the various programmes of each department. The institutional plan is prepared including all the curricular, co-curricular and other activities. The institution also prepares its cultural and special days calendar to celebrate the special days such as, Teachers Day, Literary Days, Martyr's Day, International Women's Day, Yoga Day and World Environment Day etc. The birth anniversaries of great Indian scientists, literary freedom fighters etc are also celebrated throughout the year by NSS. The time table is planned and prepared well in advance for each session which is followed throughout the year. The time-table is provided to the students as well. Month-wise division of syllabus is also prepared and mentioned. The syllabus is completed within the stipulated timeline given in the time table. The time tables for special classes like remedial, Slow Learners, Advance Learners are also prepared well in advance. Class Tests and Internal Examinations scheduled through notifications ensure the students preparedness. Submission of Assignments and conduct of Seminars have a good impact on the students' overall performance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.govtcollbalod.ac.in/Content/120_POC_COS_PSOC.Pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	MSc	MATHAMATICS	24	23	95.83
00	MCom	COMMERCE	17	16	94.11
00	MSc	BOTANY	19	19	100
00	MA	HINDI	12	12	100
00	MA	ECONOMICS	10	10	100
00	MA	POLITICAL SCIENCE	13	10	96.92
00	MA	SOCIOLOGY	11	11	100

00	BCom	UNDERGRADUATE	45	40	88.89
00	BSc	UNDERGRADUATE	161	154	95.65
00	BA	UNDERGRADUATE	78	56	71.79

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">nil</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nill	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	nil	Nill	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BOTANY	1

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	Nill	Nill	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Youth day	NSS	5	55
Tree Plantation in College Campus	NSS	10	45
Sanvidhan Divas	NSS LAW	10	150
Words aids day	NSS	10	25
International women's daey	NSS	4	55
Blood Grup testing	RED CROSS	5	60
Phylona awareness	NSS RED CROSS	3	100

program			
Seven day's special camp	NSS	10	100
Carner guidance Program	IQAC	10	150
International Yoga day	NSS RED CROSS	10	100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
SWACHH BHARAT SUMMER INTERNSHIP	CERTIFICATE	MHRG AND SWACHH BHARAT GRAMIN MISSION	50

[View File]

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWACHH BHARAT SUMMER INTERNSHIP	NSS	SWACHHATA RALLY AND SURVEY	5	50

[View File]

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	NIL

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

NIL	Nill	NIL	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	10000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Newly Added
Class rooms	Existing
Laboratories	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
nil	Nill	nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2418	880704	858	464125	3276	1344829
Reference Books	580	187307	35	10397	615	197704
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	63	50	5	0	0	3	5	2	2

Added	3	3	0	0	0	0	0	0	0
Total	66	53	5	0	0	3	5	2	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
23735	0	210430	165974

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library: The requirement and list of books is taken from the concerned departments and HoD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Stock register for physical verification is maintained at the end of the financial year. Laboratory: Record of is maintained by by HODs of the concerned departments and the physical verification system is applied by the HOD's of other department. The microscopes and other apparatus on various department used for experiments are regularly cleaned and maintained by the concerned departments and record of the same is maintained by lab technicians and supervised by HODs of the concerned departments. Sports: Regarding the maintenance of indoor Badminton court, it is cleaned by college peon every week. In the guidance of sports officer, the accommodation for competitor of other college in any tournament is arranged. Outdoor games like Athelatics,Kabbaddi, Khokho,Rassakasi, Cricket etc ground is prepared in the guidance of sports officer. Classrooms:The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoD's may submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. cleanliness Awareness:Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. Computer:Teachers uses computer for preparing time-table,test question paper,internal question paper,half yearly exam paper and practical exam . For upload of practical and internal exam marks online on university portal they also used to computer.

http://www.govtcollbalod.ac.in/Content/119_committee_2016_17.Pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	SC,ST,OBC,BPL,Minority online scholorshipn	1393	4523151
b)International	nil	Nill	0
[View File](#)			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
yoga day celebration	21/06/2017	65	NSS,RED CROSS AND STAF
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	41	BA,BSC,BCOM	ARTS,SCIENCE,COMMERCE	GOVT GHANSHYAM	LLB

2016	25	BCOM	COMMECE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MCOM
2016	20	BSC	SCIENCE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MSC-BOTANY
2016	25	BSC	SCIENCE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MSC-MATHEMATICS
2016	19	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MA-POLITICAL SCIENCE
2016	10	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MA-SOCIOLOGY
2016	11	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MA-HINDI
2016	19	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MA-ECONOMICS

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL CULTURAL ACTIVITYIES	College level	65
ANNUAL SPORTS ACTIVITIES	College level	110

NATIONAL YOUTH DAY STUDENT RALLY AND CAMP CLEANING PROGRAMM	College level	30
SPORTS COMPETITION	SECTOR LEVEL	25

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 – Activity of Student Council representation of students on academic administrative bodies/committees of the institution (maximum 500 words) Function of Student's Council: Student's council provides an opportunity to students to develop their leadership skills through active participation in college administration and students collaboration. The student council is expected to perform following functions: 1. Organizing cultural activities and sports activities for students. 2. Communicating problems faced by students to Principal and management of college. 3. Maintaining discipline in college campus. 4. Maintaining college campus clean and green. 5. Motivate to participate other students in the extension activities like Voters Awareness Program, Swachh Bharat Summer Internship, Tree Plantation, Yoga Day, AIDS awareness, Social and economic survey, if any, Blood-group and general health checking camp, cultural activity, etc. 6. To celebrate the national/state important days, like yoga day, republic-day, independence-day, youth-day, constitution day, SVEEP program, etc. 7. The activity body of C.R. is also working as cleanliness captain of their own class. The student council monitor the cleanliness in college campus, also. Besides above, the following committees also have student representatives: 1. Anti-Ragging Committee 2.Sports Committee 3. NSS Committee 4. Red-Cross 5. Cultural programs, etc. As per the Higher Education Chhattisgarh , student councils established in 2014-15, 2015-16, 2016-17. 1. The Chairman of Student council is headed by a senior professor. 2. This committee acts with other nominated teachers. 3. The patron of the committee is the Principal. 4. The above list was prepared from election of students union as per government. 5. One third of the list is reserved for girls by the rule of Government. Students Council: 2016-17 Composition of student's council is elected as below: S.N., Name of the Student, Fathers Name, Post Activity 1 Atul Yogi/Shri Kailasnath President Student Union 2 Ku. Ritika Banjare/Shri Dharmendra Banjare Vice-President Student Union 3 Sanjay Jangade/Shri Kanhaiya Lal Jangade Secretary Student Union 4 Sonu Kumar Sonkar/Sudarshan Lal Sonkar Joint secretary Student Union . The name of class representative are classwise as follows: 1.Gajendra Kumar/Shri Shyam Lal Dhimar (B.A.-I (A) 2.Jitendra Kumar Joshi/Shri Deendayal joshi (BSc.-I Maths) 3.Anmol Tiwari/Shri Ramanuj Tiwari (BSc-II Computer Science) 4.Rohan Sonwani/Shri Rajesh Kumar Sonwani (BSc-III Computer Science) 5. Deepak Jain/Shri Dilip Jain (B.Com-I-A) 6. Shourabh Sahu/Shri Vishnu Sahu (B.Com.-I-B) 7.Mujib Ali/Shri Mustkim Ali(B.Com-II) 8.Karishma/Shri Hom Lal(BA-I-B) 9. Ku. Yogita/Shri Mulchand(BA-I-C) 10. Ku. Khileshwari/Shri Kirtan Lal(BA-2-A) 11. Ashish Kumar/Yuvraj (MA-Ist Sem Political Science)

12.Domeshwar/Shri Bhushan Lal(MA-IIIrd Sem Political Science) 13.Hitesh Kumar Sahu/Shri Balram Sahu(BSc.-I Bio-A)14.Manisha/Shri Dilip Kumar(BSc.-I Bio-B) 15.Mitesh Kumar/Shri Shyam Lal (BSc-I Computer Science) 16.Ratna sahu/Shri Mahendra Kumar(Bsc-II-Bio) 17.Pyare Lal/Shri Ramesh Kumar(BSc-III Bio) 18.Jiyaulhak/Shri Kalimullah Ansari(BSc-III-Maths) 19.Chitrayani/Shri Makhan Lal(MSc-Ist Sem Botany) 20.Devendra Kumar/Shri Bisouha Ram (MSc-IIIrd Sem Maths) 21. Pushpanjali Sahu/Shri Rom Lal Sahu(B.Com-III) 22.Chandravali/shri Chiranjiv(M.Com.-Ist) 23.Suvrat Mandal/Shri Subhash Mandal(LLB-I) 24.Yashoda/Shri Khedu Ram(BA-II B) 25.Satrupa/Shri Binde Ram(BA-III) 26. Damyanti/Shri Komal Singh(M.A.-Ist Sem Economics) 27.Jigyasa/Shri Mahendra Kumar(MA-IIIrd Sem Economics) 28. Divya/Shri Chandan(MA-Ist Sem. Sociology) 29.Tabbasum Parveen/Shri Abdul Sattar Khan(MA-IIIrd Sem Sociology) 30.Thaneshwari/Shri Jivan Lal (MA-Ist Sem Hindi) 31.Neha Sahu/Shri Devendra Sahu(MA-IIIrd Sem Hindi) 32.Neelima Dadsena/Shri Narayan Singh

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management. (A) Decentralization: The college has a mechanism for delegating authority. and providing operational autonomy to all the various committees to work towards decentralization. (i) Principal Level: The Principal is fully authorized to apply the vision and mission of the college. The Academic Monitoring is done under his/her direct super vision. Every year the college makes a committee for various activities to apply for goals and achievements. One of the teachers is the convener of the implementation with other members in the committee. (ii) Faculty Level: Faculty members are given representation in all committees and allowed to conduct various programs. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular and extracurricular activities. For effective implementation and improvement of the college following committees are formed. Other units of the institute like sports, library, NSS, Red cross, Eco club, store etc. have operational autonomy under the guidance of the various committees/cells. Committee/cell/Coordinator Roles and responsibilities Principal Implementation and monitoring of academic and administrative system to cater to vision and mission of the institute Student Union committee :To conduct the selection or election of student union according to government rule and regulations. International Audit Committee :To watch the bills, vouchers and cashbooks and compare the income and expenditure. Internal examination committee : T conduct Internal examination, e.g., quarterly and half yearly exam Pay fixation committee, Whenever any employee

dues his/her pay, they estimate the pay according to government rule, Sports committee: To cooperate and watch the activities under sports and games, NSS Program officer : NSS activities of college, Career guidance and counseling cell :To conduct programs on guidance and counseling of students, Result Analysis committee : To analyze the results of students passed. Scholarship committee : To watch the scholarship process ,Cultural and Literary committee : To conduct the cultural and literary activities, Student grievances redressal committee : Attending and redressal of students problems, Discipline committee : To maintain the discipline in the institute, Library Committee : Management of learning resources, Anti-ragging committee : Prevention and action against ragging cases (iii) Student Level: Students are empowered to play an active role with the coordinator of each committee in co-curricular and extra-curricular activities, social service group coordinator. Some of the committee where they actively are student union committee, cultural and literary committee, NSS, Red cross, Anti-ragging committee, etc. (B) Participative management : The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by principal. Both students and faculties allowed to express their views and suggestions to improve the excellence in any aspect of the Institute. (i) Strategic Level a. The principal, committee coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, discipline, grievance and library services etc. and effectively implementing the same to ensure smooth and systematic functioning of the institute. b. For the various programs

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college publishes prospectus annually and uploaded in college website . Prospectus contains all the information about college , courses available , admission rules ,fee structure, examination scheme , scholarships facility, library facility, sports facility, hostel facility etc. Admission of students are given on merit bases however students are given performance who have participated in national/state level sports and NSS Candidates according the admission rules of the university and admission guideline of state government.
Industry Interaction / Collaboration	College maintains regular interaction with number of industries.
Human Resource Management	Proper hierarchical model is followed so far as human resource management is concerned. All faculty members and students are involved in different activities like NSS, Red cross, Social and Cultural activities. Physical education department under the guidance

	of sports incharge provides training for indoor and outdoor games to college students .
Library, ICT and Physical Infrastructure / Instrumentation	College has a library facility managed by librarian . Some PG departments also have the departmental library. Books are issued manually. Magazines for competitive examination and news paper are also available in library. College has well equipped computer laboratory with 28 computer sets. Students are also provided with Internet facility in the college. Functioning of office and library is partial computerized. Sufficient student's table-chairs available in the college.
Research and Development	Teacher goes to read paper in various colleges. Some teacher involve in paper publish work. Teachers participates in refresher / orientation program and faculty development program in various colleges and universities.
Examination and Evaluation	College has to follow the examination pattern framed by the affiliating university . Semester system is followed for Post graduate courses and LLB, While, Annual pattern is followed for under graduated courses (B.A., B.Sc. andB.Com.). For undergraduate programs, quarterly and model exams are taken as well as unit test in classes . Unit test is taken generally one test in one month. After completion of 30 course, Quarterly examination is conducted and on completion of 100 course, Model exam is conducted . The internal assessment is also awarded on the basis of these examinations in addition to class performance and present in regular classes. Student's performance is monitored by the college through home examinations. Practical, Semester and Annual examination schedule declared by the university. Evaluation of annual and semester exam are held by university completely
Teaching and Learning	The Teachers prepare annual teaching plan with month-wise distribution of syllabus. On teaching, teachers applying traditional methods supplemented by practical work, field and project work exposure towards various concepts. Class seminar, debate, group discussions and special classes/doubt classes/remedial classes

	for slow learner adopted by teachers in teaching learning process. Teachers uses charts, models, slide projector and computer . Guest lectures are organized time to time to interact with students.
Curriculum Development	College has to follow the syllabii framed by the affiliating university, Hemchand Yadav University, Durg . Curriculum development is done by university through board of study. Some college teachers contributes on curriculum development as chairman and member of board of study in affiliatiating university. Every department prepare co-curricular related to syllabus. Project work, field work and seminar presentation is compulsory in some PG classes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	With the help of developed technology like email and whatsapp , the college staff uses the same for administration purpose. Such as use of Smartphone with inbuilt social app like Gmail and WhatsApp they share the notes to students. It helps to provide the brief notice of any event to be happened on college through WhatsApp Group for awareness and of smooth functioning of the same.
Finance and Accounts	The college conducts regular audit of annual books of accounts. The administrative office keeps all the financial records separately as per the events and transactions made for. The payment of local janbhagidari teachers and workers are through cheques. The payments of permanent teaching and non-teaching staff is through bank by e-kosh system of Chhattisgarh Government. The administrative office maintains the books of Accounts properly which helps in auditing procedure.
Student Admission and Support	The admission process is decided by the university and Government. In 2016-17, it was offline online both mode. The college follows the admission procedure decided by the university and Government. The enrollment process, examination form and enrollment process of admitted students are processed to further step, after submitting it by students. Which is mandatory for

	student is processed by the college.
Examination	The College has a separate Examination department. The roll numbers of presented students, absentees students and practical, half yearly or internal exam marks are sent to university through online on the day immediately after the examination holds.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	nil	nil	nil	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	nil	nil	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	1	13/06/2016	02/07/2016	20
REFRESHER COURSE	1	01/12/2016	21/12/2016	20

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	17	8	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, PENSION, LOAN	GPF, PENSION, LOAN	NATIONAL SCHOLARSHIP,

FACILITY, MEDICAL BILL, MEDICAL LEAVE, EARN LEAVE, LEAVE FOR ATTENDING CONFERENCES, MATERNITY LEAVE FOR LADY TEACHERS AND PATERNITY LEAVE FOR GENTS TEACHERS.	FACILITY, FASTIVAL ADVANCE, MEDICAL LEAVE, EARN LEAVE, MATERNITY LEAVE FOR LADY EMPLOYEES AND PATERNITY LEAVE FOR GENTS EMPLOYEES.	BPL,SC,ST,OBC SCHOLORSHIP, FREE STATIONARY FOR SC/ST STUDENTS, TEACHING FEES FREE FOR GIRLS STUDENTS.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audits regularly through the committee of staff members constituted by the principal . The college regularly conducts internal and external financial audit, college has an Account Department since inception to ensure maintenance of Cashbook, records, and vouchers, documents and audits reports of institution. The following agencies conduct regular financial audit in the Institute: External Audit: External Audit is conducted by the Practicing member of the Chartered Accountant of the Institute of chartered accountant of India. Internal Audit: Internal Audit is conducted by an Internal Auditor, or a committee of internal auditors. 2. Auditors from higher education finance department Chhattisgarh conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) All receipts from fee, donations, grants, contributions, interest earned and returns on investments (b) all payments to staff, vendors, contractors, students and other service providers. 3. All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute consisting of Internal Auditor, concerned Head of the Department and any other member nominated by the Principal. AG's audit for the previous years have been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. No Draft Para has ever been issued against the Institute by AG. 4. Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements. All Utilization Certificates to various grant giving agencies are also countersigned by the CA. All Financial Statements up to 2016-17 have been certified. 5. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of receipts and payments and concurrent/post audit of all other receipts and payments. He also pre-checks salary fixations, pension and gratuity payments and final payments of GPF.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
STHANIY JANBHAGIDARI SAMITI	2282094	Vehicle Aloowance, Honorarium, Wages to Staff, Notice Board Other Reparing, Practical Material Expenses, Electric Computer Repairing Exp., Printing Stationary, Indance Gas Expences, Audit Fees, Webside expences, General Knowledge Book, Bank Commission Scarges, Misc Expences, Garden

	Plantation, Home Science Practical Expenses, Excess of Income Over Expenditure during the year

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6.4.3 – Total corpus fund generated

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	BY THE DEPARTMENT IT SELF
Administrative	No	NIL	Yes	BY THE PRICIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. College organizes program of meeting with parents and feedback filling in the college campus. The aim of this activity is to know the problem of students . 2. Suggestions are invited from parent for improvement and up gradation of college also . 3. Parents point out weakness of the college and suggesting rectification .

6.5.3 – Development programmes for support staff (at least three)

1. Salary are deposited timely in their account. 2. Dress were distributed to them. 3. All financial claims like arrears, medical bill , etc. given. 4. Help in calculating their income-tax statement. 5. Yoga classes 6. Computer literacy programme .

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college was assessed and accredited by NAAC in 2005, for over all development of the students and to keep pace with present needs of the society and industries, the policy of the college has been framed, incorporating suggestion and recommendation given by NAAC peer team. The college has witnessed tremendous growth both in terms of infrastructural development and quality enhancement over the past five years . 1. Experimental learning through project work/ surveys and field work 2. Initiation of new evaluation pattern 3. The college has growth in term of infrastructure Development . 4. More equipments and laboratory facilities Provided in college . 5. Provide cold water machine from Janbhagidari committee. 6. The feedback collected from the students on staff evaluation for the enhancement of the quality of teaching . 7. Established the career guidance and counseling cell . 8. Remedial coaching organized for weaker students by the teachers . 9. Encouraging teachers to participates in seminars, conferences and workshops with given study leave and financial assistance to them. 10. More recently published text books and magazines on competitive examinations purchased in the library. 10. Introduced new courses as B.Sc. in Biotechnology and BA in Geography in session 2016-17 .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	WATER CONSERVATION CAMPAIGN	21/07/2016	21/07/2016	21/07/2016	80
2016	SANVIDHAN DIWAS	26/11/2016	26/11/2016	26/11/2016	100
2017	INTERNATIONAL YOGA DAY	21/06/2017	21/06/2017	21/06/2017	50

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
girls counseling for woman wright	16/11/2016	16/11/2016	12	Nill
2. celebration of world woman day by speech regarding gender sensitization	08/03/2016	08/03/2016	20	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Less use of paper 2. less use of water 3. plantation program throughout the year. 4. periodic rallies for awareness by NSS volunteers. 5. Eco ventilators, Exhaust fans in laboratories in library.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2016	1	1	24/11/2016	1	Campaign for cleanliness	cleanliness for Disease free life	45

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct For College Students	01/07/2016	Code of Conduct for students has been published in college prospectus. Regular monitoring is done by committee of professors. CODE OF CONDUCT FOR STUDENTS : 1. Students should wear formal dress it should not be provocative. 2. Students should always keep admission card and identity card with them and should show Faculty whenever needed. 3. Identity card is mandatory without which students shall not be allowed in college campus.4. Newly admitted students should get themselves registered to Hemchand Yadav Durg University or else will not be permitted to take final examination.5. For registration information is displayed on notice board and important information are disseminated in class.6. It is mandatory for a student to appear in internal examination conducted for that session. 7. Student not appearing in internal examination due to sickness will produce medical certificate of government doctor.8. Every student must have pass is 75 attendance this is applicable to NCC/NSS or else will not be eligible to take

examination.9. All classes are compulsory to be attended by students and should not roam about in campus to distract teaching in college student must concentrate on their studies and should support in extra-curricular activities. 10. Student must obey rules laid down for college libraries student will receive numbers of book as per rules and have to pay penalty if not returned in time. 11. If a student has any academic difficulty will present the matter peacefully to Faculty or principal through application. 12. Laboratory equipment must be carefully used and student would contribute in Keeping equipment and the laboratory clean. 13. Students should not destroy fans tube-light electric and sanitary fittings or writing vulgar words on wall will be considered as an offence. 14. Use mobile is prohibited in college campus. 15. Use of gutkha pouch substance abuse smoking at totally prohibited with reference to letter of government kramank 21.10/Aa.400.shi/ sanvay/2010 Raipur dated 18/01/2010 if caught in indulgence transfer certificate will be issued. 16. Students shall not use violence or terror in demonstration for fulfillment of demand students will not be involved in group polities and shall not use group workers and a printed media to fulfill demand. 17. Student shall work for National unity and social harmony. 18.

			Student has the moral responsibility for keeping college campus clean thus spitting on wall writing undesirable comments are prohibited strict action shall be taken for student involved in any anti social and the criminal activities. 19. Rude behavior with faculty office staff and the colleagues should be punishable. 20. Keep vehicle in allotted area stand or else fine will be charged. 21. Admission fee shall be accepted when ID card is duly signed by coordinator for faculty committee member. 22. Use of unfair mean in examination shall be treated as misconduct by student. 23. Students shall not include in any ragging activity which is considered as serious crime. 24. In any disputed situation principal decision shall be final. Jurisdiction of college administration : 1. If a student is found involved or motivating in ragging in teaching institution by harassment relationship act 2001 shall be punished for five year imprisonment for 5000 rupee fine or both. 2. Admission shall be cancelled for student found in Immoral or serious crime. 3. Admission shall be cancelled if student hide or wrong presentation of facts in application.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment Day	05/06/2017	05/06/2017	75
Independance Day	15/08/2016	15/08/2016	67

Republic Day	26/01/2017	26/01/2017	98
National Science Day	28/02/2017	28/02/2017	55
International Yoga Day	21/06/2017	21/06/2017	58

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree plantation in college campus and out side of campus. 2. Use of dustless chalk and dust proof Green board. 3. Ban of use of plastic inside the college campus. 4. Proper waste management properly done. 5.A lot of dustbins are kept in college campus. 6. Less noise by students after completion of period in college

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title : - Blood Donation Camp in college " Alife may depend on a gesture from you, a bottle of blood" Goal of blood donation camp. Blood is the give of life There is a wide gap between demand and access to safe blood. • Massage of humanity – Donating blood not only saves multiple lives but also gives an opportunity to add value to one's life. • Life saving measures – Blood cannot be produced artificially. Requirement of blood arises during medical emergencies, accidents and life threatening diseases . Teaching Students about the importance of blood donation at an early stage will help in saving human lives and the sense of self gratification . • Ensuring supply of blood – After donating the blood new blood cells get stimulated and improve the blood circulation of the body. It ensures adequate supply of blood to the blood bank which can be used for the needy patients. • Support to critical patient – Blood Donation camps are organized with the purpose of supplying blood to the blood banks for the need of patients surfing from cancer, Hemophilia and accident victims. • Suitable donors – The purpose of blood donation camp is to select a suitable donor whose blood is safe for the recipients. • Removal of myths – with the help of the blood donation camps the misconceptions can be reduced and significance of donating blood can be inculcated . • To promote blood donation activity among the youth. Context :- Articulating with the philosophy of humanistic education the college also gives due priority to the emerging social responsibilities. College organized the blood donation camp for the welfare of the society and motivating the student to become a responsible citizen and blood donor as well as spreading the massage of peace and harmony through humanitarian approaches. Blood donation is one of the most significant contribution that a person can make towards the society. It is not harmful for and adult person to donate blood. The body of the donor camp regenerate the blood within few days. It poses no threat to the metabolism of the body. The Practice :- The NSS unit and youth red cross society of college had jointly organized blood donation camp in the college premises . The principal in angulated the camp. Some of the NSS volunteers themselves had become donors then they canvassed exhaustively to bring donors to the venue. The head of team from red cross society presented a certificate to NSS officer and coordinator of youth red cross with a sense of contentment. A certificate of appreciation, Refreshment was given to each donor as a token of gratitude. The principal acknowledged the college staff and the NSS unit for such great initiative and emphasized to have more such programs in future. Evidence of success :- • Blood donation can save live of innumerable persons. • Donation of blood is vary critical and crucial for saving lives of many patients who have met with accidents. • It is such a noble service for the society and people living in it. • The blood donation camp received overwhelming response from the facility

members, Students and the event was a grand success. • Total Number of blood donors were – 20 Resource required :- Mobile medical van with all necessary requirement to preserve collated blood group of doctors and nurses were present in the college premises for conducting the camp. The donors were asked to fill a medical forms to give details about their health related information. Before the donation checking weight pressure and body temperature were measured and hemoglobin was tested. Problems encountered :- • More funds need to be raised. • Mass campaign is required to remove myth regarding blood donation. Title : Swachh Bharat Abhiyan in College "Cleanliness is next to Godliness" College believes that effective learning occurs in a clean and green campus. The College stands to the fundamentals of prosperity with cleanliness along with nurturing the young minds of the college students through value based education. Thus the students of Ghanshyam Singh Gupt PG College Balod have initiated one staps towards cleanliness. Goal. • To create awareness among the students regarding cleanliness and its benefits. • To make students aware that cleanliness is most importance for physical well being and a healthy environment. • Activates under "Swachh Bharat Abhiyan" to be made as part of community service under NSS. Context : It is everybody's responsibility to keep their surrounding clean and hygienic. It also brings good and positive thought in the mind which slows down the occurrence of diseases. The practice : On the occasion of Gandhi Jayanti a College organized Cleanliness drive under Swachh Bharat Abhiyan. The Cleanliness drive included the collective effort of students from various departments, NSS volunteers, faculty members, office staff . The room and furniture items, Almirah, cupboards, cleaned the garbage bins and mopped the floor of all the rooms in corridors. The garbage collected was dumped in to the dustbin. Whole campus was cleaned and non – degradable waste were collected and removed from the campus premises. The dustbins were emptied in the mobile Swachhta Rath of Nagar Palika. 350 students participated in the Cleanliness drive making it very successful. Students cleaned the campus and raised the slogan "one step towards Cleanliness. NSS officer organized a slogan writing competition, essay writing competition to observe the importance of Swachh Bharat Abhiyan among the students of the college. The event was attended by many students from various discipline. Students were given the "Clean India Campaign" as a topic. Rallies with the theme of "Swachh Bharat Abhiyan" in and around the college locality for creation of mass awareness. Administration of mass pledge by the students, NSS volunteers faculty members office staf for maintaining Cleanliness of the college campus and its surrounding area on regular basis in pursuant to the vision of Swachh Bharat Abhiyan has inipiated Cleanliness drive on regular basis and formally constituted a committee for monitoring and coordinating the activities. Evidence of success :- • The hygiene component in the campus increases and this together reduces the spread of sickness.It is about setting a good example to the students encouraging them potentially to make a bigger effort in order to maintain environment. • All the participants took part in the activity with enthusiasm and created awareness about Cleanliness in and around the campus. • Regular participation of students, NSS volunteers faculty members in the Cleanliness drive within the college campus. • NSS unit has been vary active in maintaining objective of Swachh Bharat Abhiyan. • Swachh Bharat Cleanliness Campaign was indeed enlightening for all the students, faculty members and office staff. • It made people aware of Cleanliness and social hygiene . Recourses required :- • Broom, Mob, Dustbins were provided for Cleaning rooms and campus . • All the required material like sketch pens drawing sheet, papers, were provided for slogan and essay writing competitions. Problem encountered :- • More funds to be raised for carrying out activities within college and local area around college as well. • More efforts are further required to change the mental set up of community regarding Cleanliness and hygiene.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.govtcollbalod.ac.in\Content/115_Best_Practice_2016-17_7_2_1.Pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Lead college Ghanshyam Singh Gupt P.G. College Balod are pioneers in offering equal opportunity in education being co-educational institution has secured a name in the locality as safe and secure place for girls. This reveals success in promoting gender equality. Human values constitute an important aspect of self concept and serve as guiding principles for an individual. Though there are rules and regulations , the college infuse the value education to the students in an informal way. They play a major role in developing ethical behavior in student. Academic audit is conducted each year and academic toppers are rewarded and for weak students remedial classes are taken by faculty. Institution aims in holistic development of students which encompass academic and co-curricular activities. In annual function medal and certificate are distributed to meritorious and academically excelling students in flying colours . Certificate and prize are distributed for participation of students in sports , cultural , NSS activities and other activities like as quiz, debets, eassy writing ,slogan , rangoli, speech competition organized on occasion of special days. In sports our college students represent in affiliated university in state and National level.

Provide the weblink of the institution
http://www.govtcollbalod.ac.in/Content/116_Best_Practice_2016-17_7_3_1.Pdf

8.Future Plans of Actions for Next Academic Year

AGENDA 2017-18 The NAAC committee visited to this college on 28 February 2005. In this way next Assessment of college will be for 2nd cycle. The college will try to do for the better NAAC performance. Since the inception of the committee is involved in maintaining quality education of the college, the action plan for the next year, i.e., 2017-18 is as follows. The recommendations are as follows: 1. All the HOD's of each department will observe the calendar of Academic Session 2017-18 . For their reference, they may use the university calendar provided by the government, and shown in the website www.durguniversity.ac.in 2. In the beginning of the session, for curricular and co-curricular activities, respective committees should be formed by the Principal and the staff should follow it strictly. 3.Teaching timetable should be prepared according to the University syllabus. All UG/PG should be run accordingly. 4. Students should be informed about the rules regulations of the college, and consequences of ragging in disciplinary action at the beginning of the session. The "Disciplinary committee" should inspect it regularly. The report of the same must be preserved 5. . Teacher should be inspired to participate actively in research paper publications, workshops, seminars and Short term courses. At the same time students should be inspired to participate in the educational excursions. 6. Series of lectures of subject expert should be arranged in the college. The concerned HOD's are requested to provide the details. 7. For career advancement and placement among students, workshops/seminars/guest lecture etc., of the professionals should be arranged. 8. The motivational lecture, best practices program, program of personality development, cleanliness program etc. must be organized. 9. A booklet of publications regarding college news in various newspapers must be prepared by the librarian and it must be maintained session-wise. 10.Guest lecture should be organized to all department for academics enrichment of the students. 11. New course books, reference books, competitive

books, journals and magazines should be purchased in the Library, according to the list of books provided by all the HOD's to the Librarian. 12. Proposals for workshop, seminar, minor research projects, faculty development program, and other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel. 13. The college and IQAC will welcome our teachers if they nominate himself as research guide. Also, the proposal for establishment of research center in this College for their Subjects are invited by HOD,s suggest them to submit them to submit their proposal in front of the affiliated University, i.e. Durg University. 14 For community services like NSS camps, NCC Red cross activities, the program should be diversified and suitable record of such performer must be kept in their department and also be given to IQAC, Photos regarding these. 15. In new session, Purchesing of computers and printers for department is necessary. 16. Proposal will send to higher education deptt. CG Govt. for appointment of regular teacher on vacant posts . 17. Teacher needs to encourage making