



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GOVT. GHANSHYAM SINGH GUPT P G COLLEGE BALOD
Name of the head of the Institution	Dr. Shraddha Chandrakar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07749222076
Mobile no.	9406103599
Registered Email	govtcollbalod@rediffmail.com
Alternate Email	govtcollbalod@gmail.com
Address	Word 15, Dallirajhara Road, Balod
City/Town	Balod, Dist-Balod
State/UT	Chhattisgarh
Pincode	491226

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	C.D. Manikpuri
Phone no/Alternate Phone no.	07749222076
Mobile no.	9407908280
Registered Email	iqacgsgbalod@gmail.com
Alternate Email	govtcollbalod@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.govtcollbalod.ac.in/Content/130 AQAR 2017 18 Accepted.Pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.govtcollbalod.ac.in/Content/132 AcademicCalender 2018 19.Pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	61	2005	28-Feb-2005	27-Feb-2010

6. Date of Establishment of IQAC	21-Nov-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
WATER CONSERVATION	21-Jul-2018	80

CAMPAIGN	1	
National Unity Day	31-Oct-2018 1	50
World Aids Day	01-Dec-2019 1	60
MATHEMATICS DAY	22-Dec-2018 1	70
CARRIER GUIDANCE PROGRAM	10-Jan-2019 1	150
SANVIDHAN DIWAS	26-Nov-2018 1	100
INTERNATINAL WOMANS DAY	08-Mar-2019 1	55
INTERNATINAL YOGA DAY ONLINE	21-Jun-2019 1	50
FEEDBACK OF GUARGIN	16-Jan-2019 1	100
FEEDBACK OF STUDENTS	14-Jan-2019 1	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. ANNUAL ACADEMIC AUDIT 2. FEEDBACK ANALYSIS 3. RESULT ANALYSIS 4. SVEEP PROGRAM
5. PREPARATION AND DISTRIBUTION OF ACADEMIC CALENDER TO ALL STAFF MEMBER AND
STUDENTS . 6. To Send Proposal for B.C.A. to Higher Education Deptt. C.G. Govt.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
10. Proposals for workshop, seminar, minor research projects, faculty development program, and other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel.	Workshop proposal gets by some department and organized under IQAC.
9. New course books, reference books, competitive books, journals and magazines should be subscribed. The list of books must be provided by all the HOD's to the Librarian.	Books are purchased as per government rule, by the Librarian.
8. From college should be issued text books, reference books, other general-knowledge books to stakeholders and the record of the same must be maintained.	Books allotted to Gen/ST/SC/BPL students from library as per rule College.
7. Series of lectures of subject expert should be arranged in the interdisciplinary college level. The concerned HOD's are requested to provide the details.	A series of lectures were organized as follows: a. Computer awareness by-Computer science Deptt.
6. Teacher should be inspired to participate actively in research paper publications, workshops, seminars and Short term courses. At the same time students should be inspired to participate in educational excursions.	Teachers attended workshop , conference ,seminar and faculty development program organized on other colleges and universities .
5. Students should be informed about the rules & regulations, and consequences of ragging & in-disciplinary action at the beginning of the session. The "Disciplinary-committee" should inspect it regularly. The report of the same must be preserved	Rules and regulations are displayed in the college signboard, notice board and suitable places in the campus. The same is also given in the college broacher. Anti-ragging program has been organized.
4. Preparation of prospectus and upload on college website for proper fulfill all sheets of course running in the college .	Prospectus helps students for admission procedure , available programmes and facilities of college . Course-wise sheets and last date of admission published on notice board and local

	newspaper. More than 80% sheets filled in all courses.				
3. Preparation and distribution of academic calendar for session 2018-19 to all staff members and students .	College has made academic calendar as per the guideline of Department of Higher education department C.G.Govt. and affiliated University. It helps staff and students to made their academic plan properly.				
2. Preparation of time-table for session 2018-19 according to the University syllabus.	Time table prepared and released by the Head of the Committee of time-table for teaching and other activities .				
1. Formation of academic curricular committee of the college of session 2018-19.	Official letter is released as per Committee was constituted at the beginning of the session .				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">IQAC COMMITTEE</td> <td style="text-align: center;">01-Oct-2018</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	IQAC COMMITTEE	01-Oct-2018
Name of Statutory Body	Meeting Date				
IQAC COMMITTEE	01-Oct-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	13-Jan-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>Management Information System</p> <p>Information regarding the college is being done through college website. College Prospectus is uploaded in website, in which all information about college is given. Relevant information and notices regarding the student are uploaded on the website. All Fees are shown in the college website. Enrollment of new student in the university, Annual and Semester examination form of new students, scholarship to SC/ST/OBC before submitting online application by students etc. are processed online by</p>				

college. Data required by the University is sent through emails. Internal/practical exam of PG second and fourth semester organized by online mode. Internal/practical examination marks are sent to university through online. Information is given to stake holders through college website or through Social Network. Information to stakeholders through college website is given. Staff is informed through SMS, Whatsapp group and verbally through meetings. Staff salary notification is received through SMS and online salary bills is submitted through college. Finance Accounting in bank is conducted through checks, DD, NEFT/RTGS in Bank. Payments of Janbhagidari teachers/workers are done through online. Student evaluates (give the feedback) of department, teacher and college through offline/online in Corona pandemic but this feedback analysis and suggestion are mentioned in college website. Feedback analysis of other stake holders with their suggestion is also uploaded in the college website.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Ghanshyam Singh Gupt P.G.College, Balod meticulously plans for effective implementation of the curriculum. The college is following the norms & academic patterns according to the Hemchand Yadav University. The action Plan for every year is given by the University in its academic calendar. The detailed process is stated below: i. Planning for the Term: College prepares academic calendar in line with the academic calendar prescribed by the University which consist of the admission procedures, internal and university exam schedules, Curricular activities, Major event & holidays, Planning for Extra Curricular activity of NSS & Cultural Programmes, Activities of Sports & tentative dates of Annual function, Prize distribution programmes. ii. Preparation of Time table: Time table committee of the college prepares the master time table for all the academic programmes considering their need and available infrastructure. The approved Time table is displayed on notice boards. Departmental time table is prepared by Head of Department as per master time table. HOD conveys departmental meetings to distribute and assign the teaching workload among the departmental members. iii. Preparation by each faculty member: Each faculty member prepares teaching plan and course file asper the departmental academic planner. Lab manuals are prepared for each subject. iv. Monitoring Committee: A Guardian Faculty Member (GFM) is appointed for each class to monitor day to day conduction of time table and academic planner. Daily attendance is monitored by each faculty member. v. Resource

Planning: Yearly budget is prepared based on consumables and equipment and planned lab wise and submitted to "Purchase Committee" to call for quotations. Comparative statements are prepared to release requisition for each item. vi. The college has proper classrooms with a well-equipped table chair, blackboard, LCD projectors facility for the students as well as for the teachers for their seminars and workshops. Students should be informed about the rules and regulations and consequences of ragging and in disciplinary action in the beginning of the session and the respective committees should inspect regularly. All faculties of the college are permitted to attend FDPs, Orientation and Refresher Courses conducted by various HRDCs of India vii. Review on curriculum: at the end of every academic year, IQAC collects feedback on curriculum from all the stakeholders of the institution, it is then analyzed, and analysis report is communicated to the concerned departments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCA	COMPUTER APPLICATION	26/07/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ENVIRONMENT FIELD WORK	366
BSc	ENVIRONMENT FIELD WORK	362
BCom	ENVIRONMENT FIELD WORK	166
BCA	ENVIRONMENT FIELD WORK	17
MA	SOCIOLOGY PROJECT WORK	23

MA	SOCIOLOGY PROJECT WORK	5
MCom	PROJECT WORK	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The college has formed a Feedback Committee which works under the guidance of IQAC and monitors the feedback process. The feedback is collected from the stakeholders in a standard format. Student's feedback is received on varied aspects of the college including courses offered, teachers and teaching methods, departmental facilities, library, administration and staff behaviour, lab facilities, college campus different activities etc. Teachers feedback on curricular aspect is collected at the end of every year. Alumni feedback question cover on curricular aspects, quality of teaching, campus, infrastructure and overall rating of the college. Parents Feedback: Parents were asked questions related to the workload in various courses, curriculum delivery in the college, additional courses offered by the college for enriching the curriculum etc. The feedback obtained is analyzed and the suggestions mentioned by the stakeholder are summarized. The different areas where improvements are required are discussed in respective committees/departments. The necessary decisions are taken in the meeting of the IQAC Committee for further action. These decisions are communicated to the concerned for implementation. To take necessary actions based on the feedback: College infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum. Many infrastructural improvements to provide bigger, better equipped classrooms to the students and fulfill all necessary requirements of space.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	BOTANY	20	79	20
MCom	COMMERCE	25	87	17
MA	HINDI	25	44	25
MA	ECONOMICS	25	28	24
MA	POLITICAL SCIENCE	25	36	25
MA	SOCIOLOGY	25	38	25

BCA	BCA	50	39	35
BCom	THREE YEAR DEGREE	200	216	166
BSc	PCM, PCB, CS, BIOTEC.	550	1012	434
BA	THREE YEAR DEGREE	400	892	397
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2507	249	14	Nil	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
31	10	13	Nil	Nil	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is always available in the college for students. In our college each student is mentored by his teacher. The teacher keep all the records of the student and They keep these records in their admission/performance register. They always motivate students for their academic performance like unit test, annual exam and competitive exam. the guardian meeting is held by some departments/teachers. In the college, each students gets orientation (Unmukhikaran) through the NSS program. The students are also motivated for the cleanliness, plantation, respect and welcome to their teachers and seniors. Each year the student and teacher organize the Teacher's day, Welcome day, Farewell day, etc. Due to this practice, there is no any ragging case in the college since last 34 years, from when the college started on 15 August 1983. The teacher meets every student of the college and offers counseling to those seeking personal help. Many teachers are using Whatsapp to monitor and mentor the student. Each student can take help from them and get their academic and notice-based information.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2756	32	1:86

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	11	21	21	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	NIL	NIL	Nill	Nill
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College informs student about their internal exams very much time before. It is done so that, the student can start their preparation in time. The pattern of half yearly examination is same as that of student's annual examination paper. Due to this practice, they prepare their annual exam as that of the half yearly exam paper pattern. On performing weak in the terminal exams, teacher solves the questions in class rooms or told student, where was the drawbacks in their solutions. So that student can recover the draw backs. In this practice student can prepare the writing skills for their annual exams. Teacher analyzes the performance in both terminal exams. They keep the record of unit test and quarterly and model exams. We try to motivate students to solve the question paper in their well ordering sequence. From these a suitable answer sheet is prepared. The unit test may be like oral question, written question, blackboard solving performance, lecture methods by students. For PG Semester Class there are two internal examination conducted by the college and average performance of each student is actual internal evolution marks send to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares its annual calendar and institutional plan well in advance. This task is completed under the chairmanship of the Principal incorporating the various programmes of each department. The institutional plan is prepared including all the curricular, co-curricular and other activities. The institution also prepares its cultural and special days calendar to celebrate the special days such as, Teachers Day, Literary Days, Martyr's Day, International Women's Day, Yoga Day and World Environment Day etc. The birth anniversaries of great Indian scientists, literary freedom fighters etc are also celebrated throughout the year by NSS. The time table is planned and prepared well in advance for each session which is followed throughout the year. The time-table is provided to the students as well. Month-wise division of syllabus is also prepared and mentioned. The syllabus is completed within the stipulated timeline given in the time table. The time tables for special classes like remedial, Slow Learners, Advance Learners are also prepared well in advance. Class Tests and Internal Examinations scheduled through notifications ensure the students preparedness. Submission of Assignments and conduct of Seminars have a good impact on the students' overall performance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.govtcolbalod.ac.in/Content/131_POC_COS_PSOC_2018_19.Pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	BA	Undergraduate	245	230	93.87
00	BSc	UNDERGRADUATE	229	184	80.34
00	BCom	UNDERGRADUATE	115	97	84.34
00	MA	SOCIOLOGY	5	5	100
00	MA	POLITICAL SCIENCE	13	13	100
00	MA	ECONOMICS	6	4	66.67
00	MA	HINDI	19	19	100
00	MSc	BOTANY	18	18	100
00	MCom	COMMERCE	17	17	100
00	MSc	MATHAMATICS	21	21	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.govtcolbalod.ac.in/Content/140_2.7.1_Feedback_2015-16_to_2018-19_SSS.Pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	0	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	Nil	Nil	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
YUVA DIWAS	IQAC	7	35
INTERNATIONAL YOGA DAY	IQAC NSS	10	20
SWACHH BHARAT SAMAR INTERNSHIP	IQAC	4	15
VOTTER AWARENESS PROGRAM	SVEEP	4	50
NIRVACHAN SAKSHARTA CLUB KA GATHAN	SVEEP	4	30
DISTRICT LEVEL RANGOLI COMPITITION	IQAC NSS	7	24
SASHASTRA SENA JHANDA DIVAS	NCC	4	23
Seven day's special camp	NSS	10	70
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
SWACHH BHARAT SUMMER INTERNSHIP	CERTIFICATE	MHRG AND SWACHH BHARAT GRAMIN MISSION	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWACHH BHARAT SUMMER INTERNSHIP	NSS	SWACHHATA RALLY AND SURVEY	5	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Laboratories	Existing
Nil	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
nil	Nil	nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	1816	596300	602	284107	2418
Reference Books	482	154542	98	32765	580	187307
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	63	50	5	0	0	3	5	2	2
Added	3	3	0	0	0	0	0	0	0
Total	66	53	5	0	0	3	5	2	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	http://govtcollbalod.ac.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	64516	473064	14728

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library: The requirement and list of books is taken from the concerned departments and HoD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. To ensure return
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of books, 'no dues' from the library is mandatory for students before appearing in exam. Stock register for physical verification is maintained at the end of the financial year. Laboratory: Record of is maintained by HODs of the concerned departments and the physical verification system is applied by the HOD's of other department. The microscopes and other apparatus on various department used for experiments are regularly cleaned and maintained by the concerned departments and record of the same is maintained by lab technicians and supervised by HODs of the concerned departments. Sports: Regarding the maintenance of indoor Badminton court, it is cleaned by college peon every week. In the guidance of sports officer, the accommodation for competitor of other college in any tournament is arranged. Outdoor games like Athelatics, Kabbaddi, Khokho, Rassakasi, Cricket etc ground is prepared in the guidance of sports officer. Classrooms: The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoD's may submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. cleanliness Awareness: Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. Computer: Teachers uses computer for preparing time-table, test question paper, internal question paper, half yearly exam paper and practical exam . For upload of practical and internal exam marks online on university portal they also used to computer.

http://www.govtcolbalod.ac.in/Content/129_IQAC_Committee_2017_18.Pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	SC,ST,OBC,BPL,Min ority Scholarship	2022	6835800
b) International	nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA DAY CELEBRATION	21/06/2019	70	NSS,RED CROSS AND STAF
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling	Number of students who have passed in the comp. exam	Number of students placed

			activities		
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	59	BA, BSC, BCOM	ARTS, SCIENCE, COMMERCE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	LLB
2018	17	BCOM	COMMERCE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MCOM
2018	20	BSC	SCIENCE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MSC-BOTANY
2018	25	BSC	SCIENCE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MSC-MATHEMATICS
2018	25	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MA-POLITICAL SCIENCE
2018	25	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MA-SOCIOLOGY

				PG COLLEGE BALOD	
2018	25	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MA-HINDI
Nill	24	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MA- ECONOMICS
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS COMPETITION	SECTOR LEVEL	30
NATIONAL YOUTH DAY STUDENT RALLY AND CAMP CLEANING PROGRAMM	College level	30
ANNUAL SPORTS ACTIVITIES	College level	110
ANNUAL CULTURAL ACTIVITYIES	College level	70
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Function of Student's Council: Student's council provides an opportunity to students to develop their leadership skills through active participation in college administration and students collaboration. The student council is expected to perform following functions: 1. Organizing cultural activities and sports activities for students. 2. Communicating problems faced by students to Principal and management of college. 3. Maintaining discipline in college campus. 4. Maintaining college campus clean and green. 5. Motivate to participate other students in the extension activities like Voters Awareness

Program, Swachh Bharat Summer Internship, Tree Plantation, Yoga Day, AIDS awareness, Social and economic survey, if any, Blood-group and general health checking camp, cultural activity, etc. 6. To celebrate the national/state important days, like yoga day, republic-day, independence-day, youth-day, constitution day, SVEEP program, etc. 7. The activity body of C.R. is also working as cleanliness captain of their own class. The student council monitor the cleanliness in college campus, also. Besides above, the following committees also have student representatives: 1. Anti-Ragging Committee 2. Sports Committee 3. NSS Committee 4. Red-Cross 5. Cultural programs, etc. As per the Higher Education Chhattisgarh, student councils established in 2014-15, 2015-16, 2016-17, 2017-18 . 1. The Chairman of Student council is headed by a senior professor. 2. This committee acts with other nominated teachers. 3. The patron of the committee is the Principal. 4. The above list was prepared from meritorious list, as per government. 5. One third of the list is reserved for girls by the rule of Government. Students Council: 2018-19 Composition of student's council is nominated as below: S.N., Name of the Student, Fathers Name, Post Activity 1 Bhamini/Indrajeet President Student Union 2 Priti/Chaitu Ram Vice-President Student Union 3 Venuka/Jitendra Kumar Sahu Secretary Student Union 4 Dolly Sharma/Jasraj Sharma Joint secretary Student Union . The name of class representative are classwise as follows: 1. Keshar Sahu/Khılanand Sahu (B.Com-I A) 2. Vasundhara Rathi/Sanjay Rathi (BCom-I B) 3. Kirti Nahta/Ashok Nahta (BCom-II A) 4. Priya Nahta/Mangalchand Nahta (BCom-II B) 5. Jyoti Nashine/Prakash Nashine (BCom-III A) 6. Nikita Singh Bais/Yogesh Singh Bais (BCom-III B) 7. Roshni Pradhan/Gopi Lal Pradhan (M.Com-Ist Sem) 8. Chanchal Jain/Heerachand jain (MCom-IIIrd Sem) 9. Digvijay/Girdhari (BA-I A) 10. Lomas/rohit Kumar (BA-I B) 11. Radhika/Chhannu Das (BA-I C) 12. Doman Lal/Bhishmpitamah (BA-II A) 13. Nandani/Yudhishthir (BA-II B) 14. Yugeshwari/Manu Ram (BA-II C) 15. Doneshwari/Chetan lal (BA-III A) 16. Toman Lal/Bisauha Ram (BA-III B) 17. Lokeshwari/Khemlal (MA-Ist Sem Economics) 18. Pinki Sahu/Chandrashekhar Sahu (MA-IIIrd Sem Economics) 19. Reshmi/Cheman Lal (MA-Ist Sem political Science) 20. Durgeshwari/Indarman (MA-IIIrd Sem Political Science) 21. Urmila/Kaushal Prasad (MA-Ist sem Hindi) 22. Taneshwari/Gajanand (MA-IIIrd Sem Hindi) 23. Priti Dewangan/Santosh (MA.-Ist Sem Sociology) 24. Leelam/Lakhan Lal (MA-IIIrd sem Sociology) 25. Manali jain/Ramesh Jain (LLB-Ist Sem) 26. Renuka/Uretan Lal (MSc-Ist Maths) 27. Harsh Deshmukh/Satyendra Deshmukh (MSc-II Maths) 28. Neha/Murali Prasad Deshmukh (MSc-IIIrd Maths) 29. Leelesh Sharwa/ Rajkumar Sharwa (MSc-Ist Sem Maths) 30. Priti Yadav/Omprakash Yadav (MSc-IIIrd Sem Maths) 31. Deepika Madhwani/Rajesh Madhwani (Bsc-Ist Computer Science) 32. Rashmi Sahu/Richhed Kalihari (BSc-II Computer Science) 33. Suryapratap/Nakul singh (BSc-IIIrd Computer Science) 34. Aman Prakash Kathare/Anil Kumar Kathare (BCA-I) 35. Divya/Gyani

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

60

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management. (A) Decentralization: The college has a mechanism for delegating authority. and providing operational autonomy to all the various committees to work towards decentralization. (i) Principal Level: The Principal is fully authorized to apply the vision and mission of the college. The Academic Monitoring is done under his/her direct supervision. Every year the college makes a committee for various activities to apply for goals and achievements. One of the teachers is the convener of the implementation with other members in the committee. (ii) Faculty Level: Faculty members are given representation in all committees and allowed to conduct various programs. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular and extracurricular activities. For effective implementation and improvement of the college following committees are formed. Other units of the institute like sports, library, NSS, Red cross, Eco club, store etc. have operational autonomy under the guidance of the various committees/cells. Committee/cell/Coordinator Roles and responsibilities Principal Implementation and monitoring of academic and administrative system to cater to vision and mission of the institute Student Union committee :To conduct the selection or election of student union according to government rule and regulations. Internal Audit Committee :To watch the bills, vouchers and cashbooks and compare the income and expenditure. Internal examination committee : To conduct Internal examination, e.g., quarterly and half yearly exam Pay fixation committee, Whenever any employee dues his/her pay, they estimate the pay according to government rule, Sports committee: To cooperate and watch the activities under sports and games, NSS Program officer : NSS activities of college, Career guidance and counseling cell :To conduct programs on guidance and counseling of students, Result Analysis committee : To analyze the results of students passed. Scholarship committee : To watch the scholarship process ,Cultural and Literary committee : To conduct the cultural and literary activities, Student grievances redressal committee : Attending and redressal of students problems, Discipline committee : To maintain the discipline in the institute, Library Committee : Management of learning resources, Anti-ragging committee : Prevention and action against ragging cases (iii) Student Level: Students are empowered to play an active role with the coordinator of each committee in co-curricular and extra-curricular activities, social service group coordinator. Some of the committee where they actively are student union committee, cultural and literary committee, NSS, Red cross, Anti-ragging committee, etc. (B) Participative management : The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by principal. Both students and faculties allowed to express their views and suggestions to improve the excellence in any aspect of the Institute. (i) Strategic Level a. The principal, committee coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, discipline, grievance and library services etc. and effectively implementing the same to ensure smooth and systematic functioning of the institute. b. For the various programs

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college publishes prospectus annually and uploaded in college website . Prospectus contains all the information about college , courses available , admission rules ,fee structure, examination scheme , scholarships facility, library facility, sports facility, hostel facility etc. Admission of students are given on merit bases however students are given performance who have participated in national/state level sports and NSS Candidates according the admission rules of the university and admission guideline of state government.
Industry Interaction / Collaboration	College maintains regular interaction with number of industries.
Human Resource Management	Proper hierarchical model is followed so far as human resource management is concerned. All faculty members and students are involved in different activities like NSS, Red cross, Social and Cultural activities. Physical education department under the guidance of sports incharge provides training for indoor and outdoor games to college students .
Library, ICT and Physical Infrastructure / Instrumentation	College has a library facility managed by librarian . Some PG departments also have the departmental library. Books are issued manually. Magazines for competitive examination and news paper are also available in library. College has well equipped computer laboratory with 28 computer sets. Students are also provided with Internet facility in the college. Functioning of office and library is partial computerized. From RUSA fund 14 new classroom has been constructed. College has been sufficient table-chairs for students, dustless green board in each classroom ,computer in each PG department and projectors also.
Research and Development	Teacher goes to read paper in various colleges. Some teacher involve in paper publish work. Teachers participates in refresher / orientation program and faculty development program in various colleges and universities.
Examination and Evaluation	College has to follow the examination pattern framed by the affiliating university . Semester system is

followed for Post graduate courses and LLB, While, Annual pattern is followed for under graduated courses (B.A., B.Sc. and B.Com.). For undergraduate programs, quarterly and model exams are taken as well as unit test in classes . Unit test is taken generally one test in one month. After completion of 30 course, Quarterly examination is conducted and on completion of 100 course, Model exam is conducted . The internal assessment is also awarded on the basis of these examinations in addition to class performance and present in regular classes. Student's performance is monitored by the college through home examinations. Practical, Semester and Annual examination schedule declared by the university. Evaluation of annual and semester exam are held by university completely

Teaching and Learning

The Teachers prepare annual teaching plan with month-wise distribution of syllabus. On teaching, teachers applying traditional methods supplemented by practical work, field and project work exposure towards various concepts. Class seminar, debate, group discussions and special classes/doubt classes/remedial classes for slow learner adopted by teachers in teaching learning process. Teachers uses charts, models, slide projector and computer . Guest lectures are organized time to time to interact with students.

Curriculum Development

College has to follow the syllabus framed by the affiliating university, Hemchand Yadav University, Durg . Curriculum development is done by university through board of study. Some college teachers contributes on curriculum development as chairman and member of board of study in affiliating university. Every department prepare co-curricular related to syllabus. Project work, field work and seminar presentation is compulsory in some PG classes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	With the help of developed technology like email and whatsapp , the college staff uses the same for administration purpose. Such as use of Smartphone with inbuilt social app like Gmail and

	WhatsApp they share the notes to students. It helps to provide the brief notice of any event to be happened on college through WhatsApp Group for awareness and of smooth functioning of the same.
Finance and Accounts	The college conducts regular audit of annual books of accounts. The administrative office keeps all the financial records separately as per the events and transactions made for. The payment of local janbhagidari teachers and workers are through cheques. The payments of permanent teaching and non-teaching staff is through bank by e-kosh system of Chhattisgarh Government. The administrative office maintains the books of Accounts properly which helps in auditing procedure.
Student Admission and Support	The admission process is decided by the university and Government. In 2018-19, it was offline online both mode. The college follows the admission procedure decided by the university and Government. The enrollment process, examination form and enrollment process of admitted students are processed to further step, after submitting it by students. Which is mandatory for student is processed by the college.
Examination	The College has a separate Examination department. The roll numbers of presented students, absentees students and practical, half yearly or internal exam marks are sent to university through online on the day immediately after the examination holds.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
2018	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP (Robotic AI)	1	24/06/2019	28/06/2019	05
FDP (Intro to pedagogical Approach)	1	17/06/2019	21/06/2019	05
FDP (ALML)	1	17/12/2018	21/12/2018	05
SPSS	1	24/09/2018	01/10/2018	08
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	24	16	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, PENSION, LOAN FACILITY, MEDICAL BILL, MEDICAL LEAVE, EARN LEAVE, LEAVE FOR ATTENDING CONFERENCES, MATERNITY LEAVE FOR LADY TEACHERS AND PATERNITY LEAVE FOR GENTS TEACHERS.	GPF, PENSION, LOAN FACILITY, FESTIVAL ADVANCE, MEDICAL LEAVE, EARN LEAVE, MATERNITY LEAVE FOR LADY EMPLOYEES AND PATERNITY LEAVE FOR GENTS EMPLOYEES.	NATIONAL SCHOLARSHIP, BPL, SC, ST, OBC SCHOLARSHIP, FREE STATIONARY FOR SC/ST STUDENTS, TEACHING FEES FREE FOR GIRLS STUDENTS.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audits regularly through the committee of staff members constituted by the principal . The college regularly conducts internal and external financial audit, college has an Account Department since inception to ensure maintenance of Cashbook, records, and vouchers, documents and audits reports of institution. The following agencies conduct regular financial audit in the Institute: External Audit: External Audit is conducted by the Practicing member of the Chartered Accountant of the Institute of chartered accountant of India. Internal Audit: Internal Audit is conducted by an Internal Auditor, or a committee of internal auditors. 2. Auditors from higher education finance department Chhattisgarh conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) All receipts from fee, donations, grants, contributions, interest earned and returns on investments

(b) all payments to staff, vendors, contractors, students and other service providers. 3. All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute consisting of Internal Auditor, concerned Head of the Department and any other member nominated by the Principal. AG's audit for the previous years have been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. No Draft Para has ever been issued against the Institute by AG. 4. Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements. All Utilization Certificates to various grant giving agencies are also countersigned by the CA. All Financial Statements up to 2018-19 have been certified. 5. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of receipts and payments and concurrent/post audit of all other receipts and payments. He also pre-checks salary fixations, pension and gratuity payments and final payments of GPF.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
STHANIY JANBHAGIDARI SAMITI	1326412	Salary, Wages to Staff, Printing Stationary, Municipal Tax, Affiliation Fee, Excess of Income Over Expenditure during the year.
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	BY THE DEPARTMENT IT SELF
Administrative	No	NIL	Yes	BY THE PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. College organizes program of meeting with parents and feedback filling in the college campus. The aim of this activity is to know the problem of students . 2. Suggestions are invited from parent for improvement and up gradation of college also . 3. Parents pointout weakness of the college and suggesting rectification .

6.5.3 – Development programmes for support staff (at least three)

1. Salary are deposited timely in their account. 2. Dress were distributed to them 3. All financial claims like arrears, new-pay given. 4. Help in calculating their income-tax statement.5. Yoga classes 5. Computer literacy

programme .

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college was assessed and accredited by NAAC in 2005, for over all development of the students and to keep pace with present needs of the society and industries, the policy of the college has been framed, incorporating suggestion and recommendation given by NAAC peer team. The college has witnessed tremendous growth both in terms of infrastructural development and quality enhancement over the past five years . 1. Experimental learning through project work/ surveys and field work 2. Initiation of new evaluation pattern 3. The college has growth in term of infrastructure Development . 4. Provide more equipments and laboratory facilities . 5. The feedback collected from the students on staff evaluation for the enhancement of the quality of teaching . 6. Encouraging teachers to participates in seminars, conferences and workshops with given study leave and financial assistance to them. 7. More recently published text books and magazines on competitive examinations purchased in the library. 8. Internet facility provided to students in college campus. 9. Encouraged to teachers to apply for minor and major research project from U.G.C. 10. Encouraged to teachers making greater use of new technological audiovisual aids in teaching such as OHP, LCD and other computer related devices .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	HINDI DIWAS	14/09/2018	14/09/2018	14/09/2018	50
2018	SANVIDHAN DIWAS	26/11/2018	26/11/2018	26/11/2018	82
2018	MATHEMATICS DAY	22/12/2018	22/12/2018	22/12/2018	100
2019	INTERNATIONAL YOGA DAY	21/06/2019	21/06/2019	21/06/2019	40

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. Self Defiance Workshop For	23/11/2018	24/11/2018	50	Nil

Girls 2. Anti raging comity in college				
2. celebration of world woman day by speech regarding gender equality	08/03/2018	08/03/2018	35	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Caution is displayed to switch of electricity prior to leaving room 2.plantation of medicinal trees in college

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	Null
Ramp/Rails	Yes	Null
Physical facilities	Yes	Null

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	19/11/2018	01	Cleanliness program in adopted village by NSS Students	Awareness by rally in village	45

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct For College Students	01/07/2018	Code of Conduct for students has been published in college prospectus. Regular monitoring is done by committee of professors. CODE OF CONDUCT FOR STUDENTS : 1. Students should wear formal dress it should not be provocative. 2. Students should always keep

admission card and identity card with them and should show faculty whenever needed. 3.

Identity card is mandatory without which students shall not be allowed in college campus.4. Newly admitted students should get themselves registered to Hemchand Yadav Durg University or else will not be permitted to take final examination.5. For registration information is displayed on notice board and important information are disseminated in class.6.

It is mandatory for a student to appear in internal examination conducted for that session. 7. Student not appearing in internal examination due to sickness will produce medical certificate of government doctor.8.

Every student must have pass is 75 attendance this is applicable to NCC/NSS or else will not be eligible to take examination.9. All classes are compulsory to be attended by students and should not roam about in campus to distract teaching in college student must concentrate on their studies and should support in extracurricular activities. 10. Student must obey rules laid down for college libraries student will receive numbers of book as per rules and have to pay penalty if not returned in time. 11. If a student has any academic difficulty will present the matter peacefully to Faculty or principal through application. 12.

Laboratory equipment must be carefully used and student would contribute in Keeping equipment and the laboratory clean. 13.

Students should not destroy fans tube-light electric and sanitary fittings or writing vulgar words on wall will be considered as an offence. 14. Use mobile is prohibited in college campus. 15. Use of gutkha pouch substance abuse

smoking at totally prohibited with reference to letter of government kramank 21.10/Aa.400.shi/sanvay/2010 Raipur dated 18/01/2010 if caught in indulgence transfer certificate will be issued. 16. Students

shall not use violence or terror in demonstration for fulfillment of demand

students will not be involved in group politics and shall not use group workers and a printed media to fulfill demand. 17. Student shall work for National unity and social harmony. 18.

Student has the moral responsibility for keeping college campus clean thus spitting on wall writing undesirable comments are prohibited strict action shall be

taken for student involved in any anti social and the criminal activities. 19. Rude behaviour with faculty office staff and the colleagues should be punishable. 20. Keep

vehicle in allotted area stand or else fine will be charged. 21. Admission fee shall be accepted when ID card is duly signed by coordinator for faculty committee member.

22. Use of unfair mean in

examination shall be treated as misconduct by student. 23. Students shall not include in any ragging activity which is considered as serious crime. 24. In any disputed situation principal decision shall be final. Jurisdiction of college administration 1. If a student is found involved or motivating in ragging in teaching institution by harassment relationship act 2001 shall be punished for five year imprisonment for 5000 rupee fine or both. 2. Admission shall be cancelled for student found in Immoral or serious crime. 3. Admission shall be cancelled if student hide or wrong presentation of facts in application.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
world environment Day	05/06/2018	05/06/2018	135
Independance Day	15/08/2018	15/08/2018	255
Republic Day	26/01/2019	26/01/2019	280
National Science Day	28/02/2019	28/02/2019	45
Cultural and sports Activities	17/12/2018	19/12/2018	570
Birthday Celebration of Great Leaders	01/07/2018	30/06/2019	120
International yoga day	21/06/2018	21/06/2018	55

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of medicinal trees 2. use of dust proof green board. 3. Oath for no use of plastic in college. 4. oath for not spiting on walls in college. 5. Use of dustbins.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Blood Group Analysis and Awareness camp for youth in College A blood type is a

classification of blood based on the presence and absence of antibodies and inherited antigenic substance. On the surface of red blood cells. Blood group is obtained grouped according to the ABO blood typing system. Major blood groups are A, B, AB and O. It is also done to see if a person has Rh factor on the surface of red blood cells. Good. 1 Main objective of the camp was to raise mass awareness about blood group blood transfusion. 2 Awakening health consciousness and importance of regular health checkups. 3 To improve Nutritional status. (1)

Method to tell what type of blood student have. (2) Blood typing is done so that student can safely donate blood or receive a blood transfusion. Context :- The Direct intranasal transference of blood from one individual to another has been extensively used in modern medicine. The test is essential if you need a blood transfusion and are blood types are compatible. So it's important to know blood group. Receiving Blood that's incompatible with your blood type could trigger a

dangerous immune response. Use of Blood grouping (1) Transfusion (2) Organ transplants (3) Blood Group and diseases The direct intranasal transference of blood from one individual to another has been extensively used in modern medicine. The accurate grouping of blood is very important when it comes to having a blood transfusion. If blood is given to a patient that has a blood type that is incompatible with the blood type of the blood that patient receives, it can cause intravenous clumping in the patient's blood which can be fatal. In Blood transfusion. Harmony disease of newborn. Patently dispute. Medico legal issues. Immunology, genetics. Susceptibility to various diseases.

Blood Group O- Peptic ulcers. Blood Group A- Gastric ulcers. (1) Universal donor group O neither A or B antigens. (2) Universal recipient. Group AB Patient has no anti A/anti B Present. The Objective. To give information about. (1) Types of blood group systems present on the surfaces of red blood cell (RBCs) (2)

Types of ABO blood group systems depending on ABO antigens present on the surfaces of RBCs. (3) Blood types lists. (4) Cross Match. The ABO system and RH systems are both of key importance in determining the compatibility of blood transfusion and tissue graft. Blood type A blood type is a classification of blood based on the presence and absence of antibodies and inherited antigenic substances on the surface of red blood cells. Determination of Blood Group. 1.

Method to tell what type of blood you have. 2. Blood typing is done so you can safely donate your blood or receive a blood transfusion. 3. It is also done to see if you have Rh factor. On the surface. 4. Blood is also grouped according to the ABO blood typing system. Major A B AB Blood testing Importance of blood group :- The test is essential if you need a blood transfusion or are planning to donate blood with all blood types use compatible, so it's important to know blood group. Receiving blood that's incompatible with your blood type could trigger a dangerous immune response. The practice college Initiatives Govt

Ghanshyam Singh Gupt PG College Balod, Had organized a Blood group check up in association with IQAC youth red cross and District hospital Balod. On 28/02/2020 Medical team teaching faculty and office staff were present. This Camp was organized on date Main objective of the camp was to raise mass awareness about health and the importance of regular health check up (1) To improve the nutritional status. (2) Awakening Health Consciousness in youth. Medical team of District Hospital Comprised of four members Shri Ravikant Tihar, Shri Abhimanyu Karpal, Shri Uttam Kumar Tandon and Shri Rakesh Kumar respectively under the guidance of Incharge Principle, staff was Successfully Organized. Blood analysis was carried out taking all necessary precautions. Clear Environment essential for materials like blood testing kit, slide, spirit, sterilized colder sterilized reading needle were used. Evidence of Success. Blood group analysis data reveals total 191 students participated in camp out of which females were 127 and male 64 respectively. Out of 191 students showed blood A-01, Bve 2, ABve 16 and Ove 58. Their Maximum students had Bve 41 followed by Ove and A-ve 30 A-ve 18, ABve 8, B-ve and A-ve blood group are rarely.

Problems encountered :- Allocating more funds should be provided for health checkup issues. Resources required. All the resources are fully provided by

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district hospital and college for bleed analysis . Contact Details, Name of Principle - Dr.J.K. KHalkho. Name of Institution - Govt Ghanshyam Singh Gupt PG College Balod City - Balod Pin Code - 491226 Work Phon - 07749-222076 Website - www.govtcollbalod.in Email - govtcollbalod@rediffmail.com Best practice(1)

Title- Tree Plantation in college campus: Goal : Green campus is a place where environmental friendly practices and education combine to promote sustainable and eco friendly practices in the campus. 1. The Objective of tree plantation drive were to enhance the tree cover on the campus and to sensitize the student towards importance of trees. 2. The purpose of tree plantation is to save the endangered environment and to beautify our life. 3. The lives of men and animals and other animals and insects are inconceivable without the existence of trees in the world. 4. Trees absorb carbon dioxide and give us oxygen without which no living being can live. Trees give us shade, medicine, food, fruits, furniture, fuel. 5. Trees also keep the weather cool and cause rainfall. They also bind soil and thus prevent erosion. 6. With the growing pollution it is important to make environment healthier by planting tree. 7. To spread the message save trees, save lives. 8. To create awareness among the students regarding the importance of ecology and the natural environment. 9. Trees are the foremost source for producing oxygen in the environment, they help to reduce the level of Co2 . As the whole world is facing the problem of global warming and another environmental related issue so as to recover from such a problem. Planting the trees has become inevitable one of the most important aspects today. 10. The idea behind the tree plantation activity was to prorogate the message that planting the tree helps to maintain clear eco friendly environment reduces pollution and improves the green ambience.

Context: Trees are part and parcel of our life. So it is our duty to plant more trees and take care of them in order to maintain balance between man and nature. To make the country economically developed and to save the globe from green house effect, we should plant trees on a large scale. Vulnerabilities Reduced by these activities. • Extreme heat. • Poor air quality. With the increasing pollution and climate amelioration it is important to make environment healthier by planting trees. The Practice : The day of tree plantation program. Tree plantation program was inaugurated by planting a sapling by of honorable principal with well worshiped in the name of god facility, office members, students, NSS volunteers, members of Janbhagidari Samiti actively participated in the program and many trees were planted at varies places with in campus. On this occasion everyone pledged to take responsibility to increase the Maximum number of saplings faculty motivated all the students to plant trees explaining the importance of nature from trees. Students were then assigned as guardians of one plant each where in they will look after these plants as they grow and make sure that the plants are being watered regularly and cared for. Planting more trees can be a small step towards protecting the environment. Evidence of Success Major outcomes of Event. • It maintain bio-diversity. • Trees help in conservation of water. • It helps to understand how to plant trees. • Global warming could not be solve easily if people are not very well practice in lowering carbon emission. Participants were highly energetic to make the event a big success. A sprit of teamwork, exchange of ideas and enthusiasm of the participants especially among the students could be seen. Problems encountered : 1. More funds should be allocated for the purpose. Resources required : Survey and excavation program before tree plantation. Availability of water, fertility of soil and availability of enough sunlight. Before a day of plantation it was assured that collection of tree plant are already done. Best practice(2) Tittle : Water Conservation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.govtcollbalod.ac.in/Content/134_7.2.1_Best_Pract.Pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Lead college Ghanshyam Singh Gupt P.G. college Balod are pioneers in offering equal opportunity in education being co-educational institution has secured a name in the locality as safe and secure place for girls. This reveals success in promoting gender equality. Human values constitute an important aspect of self concept and serve as guiding principles for an individual. Though there are rules and regulations , the college infuse the value education to the students in an informal way. They play a major role in developing ethical behavior in student. Academic audit is conducted each year and academic toppers are rewarded and for weak students remedial classes are taken by faculty. Institution aims in holistic development of students which encompass academic and co-curricular activities. In annual function medal and certificate are distributed to meritorious and academically excelling students in flying colours . Certificate and prize are distributed for participation of students in sports , cultural , NSS activities and other activities like as quiz, debates, eassy writing ,slogan , rangoli, speech competition organized on occasion of special days. In sports our college students represent in affiliated university in state and National level. Distinet Features Girls Hostel in College ? Girls hostel is located within the college campus and is an integral part of the college. It aims to provide convenient and comfortable stau forthe outstation female students. ? The Girls hostel also fulfills the vital objective of ensuring safety of its female residents. ? Hostel is taken by tribal department and for SC, ST UG and PG girls 50 bed accomdation with mess facility is aailable under supervision of warden shri vijay kumar. ? During break of covid 19 Hostel is taken by the district hospital for covid care centre. Law Department ? In Balod district only law Department exists in Govt. Ghanshyam Singh Gupt PG College Balod. ? Legal education has to meet not only the requirements of the bar but also the new needs of trade, commerce and industry, in the context of growing internationaligation of the profession. The mission of law Department of Ghanshaym Singh Gupt PG College Balod is to run LLb course with mute count contributing to the better preparation of lawyers as they increasingly engage in goble legal practice and when they persue careers other than private practice, including governmental, non-governmental, academic and corporate careers. Woman Empowerment ? Higher education is one of the most important means of empowering woman with the knowledge, skills and self confidence. if has the potential of empowering woman in different perspective. it enables the woman to access sesoueces and service , enhance economic independency it equps woman to assess their position and to participate in all socio-economic activities. ? Govt Ghanshyam singh Gupt PG College balod is a lead institution of higher education which is a key centre of woman education for tribal girls of balod village with SC, OBC and General students. ? Percentage of Girls admission is increasing in successive year also ther academic performance in the

Provide the weblink of the institution

http://www.govtcollbalod.ac.in/Content/135_7.3.1_Best_Pract.Pdf

8.Future Plans of Actions for Next Academic Year

8.Future Plans of Actions for Next Academic Year AGENDA 2019-20 The NAAC committee visited to this college on 28 February 2005. In this way next Assessment of college will be for 2nd cycle. The college will try to do for the better NAAC performance. Since the inception of the committee is involved in maintaining quality education of the college, the action plan for the next year, i.e., 2019-20 is as follows. The recommendations are as follows: 1. All the HOD's

of each department will observe the calendar of Academic Session 2019-20. For their reference, they may use the university calendar provided by the government, and shown in the website www.durguniversity.ac.in 2. In the beginning of the session, for curricular and co-curricular activities, respective committees should be formed by the Principal and the staff should follow it strictly.

3. Teaching timetable should be prepared according to the University syllabus. All UG/PG should be run accordingly. 4. Students should be informed about the rules regulations of the college, and consequences of ragging in disciplinary action at the beginning of the session. The "Disciplinary committee" should inspect it regularly. The report of the same must be preserved. 5. Teacher should be inspired to participate actively in research paper publications, workshops, seminars and Short term courses. At the same time students should be inspired to participate in the educational excursions. 6. Series of lectures of subject expert should be arranged in the college. The concerned HOD's are requested to provide the details. 7. For career advancement and placement among students, workshops/seminars/guest lecture etc., of the professionals should be arranged. 8. The motivational lecture, best practices program, program of personality development, cleanliness program etc. must be organized. 9. A booklet of publications regarding college news in various newspapers must be prepared by the librarian and it must be maintained session-wise. 10. Guest lecture should be organized to all departments to help for academics enrichment of the students. 11. New course books, reference books, competitive books, journals and magazines should be purchased in the Library, according to the list of books provided by all the HOD's to the Librarian. 12. Proposals for workshop, seminar, minor research projects, faculty development program, and other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel. 13. The college and IQAC will welcome our teachers if they nominate himself as research guide. Also, the proposal for establishment of research center in this College for their Subjects are invited by HOD's suggest them to submit them to submit their proposal in front of the affiliated University, i.e. Durg University. 14. For community services like NSS camps, NCC Red cross activities, the program should be diversified and suitable record of such performer must be kept in their department and also be given to IQAC. 15. In new session, Purchasing of computers and printers for department is necessary. 16. Proposal will send to higher education deptt. CG Govt. for appointment of regular teacher on vacant posts. 17 .