Yearly Status Report - 2015-2016

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. GHANSHYAM SINGH GUPT PG COLLEGE BALOD**
Name of the head of the Institution	**Dr. M. I. Meman**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07749222076**
Mobile no.	**8602112084**
Registered Email	**govtcollbalod@rediffmail.com**
Alternate Email	**govtcollbalod@gmail.com**
Address	**Word 15, Dalli rajhara Road, Balod**
City/Town	**Balod, Dist-Balod**
State/UT	**Chhattisgarh**
Pincode	**491226**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. C. S. Verma**
Phone no/Alternate Phone no.	**07749222076**
Mobile no.	**9425638175**
Registered Email	**iqacgsgbalod@gmail.com**
Alternate Email	**govtcollbalod@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.govtcollbalod.ac.in

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.govtcollbalod.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C+**	**61**	**2005**	**28-Feb-2005**	**27-Feb-2010**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**21-Nov-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FEEDBACK OF STUDENTS	**14-Feb-2016** **1**	**100**

FEEDBACK OF TEACHER	16-Mar-2016 1	10
VOTER AWARENESS PROGRAM	25-Jan-2016 1	60
WORKSHOP ON QUALITY IMPROVEHMENT IN EDUCATION AND EVALUATION	11-Jul-2015 1	120
WORKSHOP ON CAPACITY DEVELOPMENT AND CHOICE BASED CREDIT SYSTEM	25-Jan-2015 1	108
WORKSHOP ON ROAD MAP FOR EXPAND THE HIGHER EDUCATION AND QUALITY REFORM	01-Aug-2015 1	91
WORKSHOP ON NEW EDUCATION POLICY	07-Sep-2015 1	120
CAREER COUNSELING PROGRAM	06-Jan-2016 1	100
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2016 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

1. Annual academic audit 2. Feedback analysis 3. Workshop on quality education and capacity development 4. Workshop on new education policy 5. SVEEP program

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
UPLOADED FILE	UPLOADED FILE
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC COMMITTEE	25-Jun-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	31-Jan-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information System Information regarding the college is being done through college website. College Prospectus is uploaded in website, in which all information about college is given. Relevant information and notices regarding the student are uploaded on the website. All Fees are shown in the college website. Enrollment of new student in the university, Annual and Semester examination form of new students, scholarship to SC/ST/OBC before submitting online application by students etc. are processed online by college. Data required by the University is sent through emails.

Internal/practical exam of PG second and fourth semester organized by online mode. Internal/practical examination marks are sent to university through online. Information is given to stake holders through college website or through Social Network. Information to stakeholders through college website is given. Staff is informed through SMS, Whatsapp group and verbally through meetings. Staff salary notification is received through SMS and online salary bills is submitted through college. Finance Accounting in bank is conducted through checks, DD, NEFT/RTGS in Bank. Payments of Janbhagidari teachers/workers are done through online. Student evaluates (give the feedback) of department, teacher and college through offline mode this feedback analysis and suggestion are mentioned in college website. Feedback analysis of other stakeholders with their suggestion is also uploaded in the college website.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Ghanshyam Singh Gupt P.G. College affiliated to Pt.Ravishankar Shukla University Raipur, follow the curriculum given by the university. Curricular aspects of the courses taught at College are governed by affiliated University ordinance and guidelines. For the effective implementation of the curriculum along with these the broad vision and goals of college are kept in mind. The college vision, mission and objectives are communicated to all stakeholders through college website and admission prospectus. The college form an academic calendar apart from the university, for the college and its departments. The college level committees prepare guidelines and frameworks to suit the requirements of all the various courses at the departmental level. The departments allocate subjects to teachers and prepare time table. The teaching plan is prepared by respective departments under the guidance of concerned staff council. Planning, Teaching, learning and evaluation schedules are strictly as per the Academic calendar notified by the University. Various course delivery methods are followed by the faculty such as, Lectures, Class presentations, Tutorials, Practical labs, and Case studies. The college has a practice of inviting external experts for various projects, practical and theory evaluations with the view to ensure quality of education, and objectivity in the teaching-learning processes. The Internal assessment which consists of internal tests, presentations, projects and assignments are conducted to evaluate the performance of students. Continuous review of the progress of syllabus completion (100%), performance of the students, association activities are done in the department level meetings on the regular basis under the supervision of Internal Assessment Committee of the college.

> The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well-equipped laboratories and classrooms for students. The college has a Mentoring Program which enables students of all the years to provide feedback to teachers on the curricular issues, college infrastructure, administrative matters and other non-academic matters.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepre neurship	Skill Development
nil	nil	Nil	Nil	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ENVIRONMENT FIELD WORK	340
BSc	ENVIRONMENT FIELD WORK	392
BCom	ENVIRONMENT FIELD WORK	140
MA	SOCIOLOGY PROJECT WORK	16
MA	SOCIOLOGY PROJECT WORK	8
MCom	PROJECT WORK	16
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In order to ensure constant growth of the institution and progress of the students we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from the students to make academic, infrastructural and policy improvements in the college. The feedback is collected from the students in a standardized format. The feedback is solicited in academic and non-academic areas. This feedback is analyzed to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the institutional interests. The analysis of such feedback is done on an institutional level and in case of any grievance the appropriate department initiates an enquiry and proposes suitable action to be taken by the staff council. The college has also made many infrastructural improvements to provide bigger, better equipped classrooms to the students and fulfill all necessary requirements of space. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. , continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining, and utilizing physical, academic and support facilities. Teacher feedback regarding on curricular aspect is collected at the end of every year and analyzed at departmental level by feedback analysis committee.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	MATHEMATICS	25	35	25
MSc	BOTANY	20	45	20
MCom	COMMERCE	25	60	25
MA	HINDI	25	15	12
MA	ECONOMICS	25	16	13
MA	POLITICAL SCIENCE	25	18	14
MA	SOCIOLOGY	25	20	16
BCom	THREE YEAR DEGREE	200	220	161
BSc	PCM, PCB, PMCS	500	1100	413
BA	THREE YEAR DEGREE	350	800	350
		View File		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1689	236	9	Nill	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	2	2	1	Nill	3
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a mentoring system for students in the college. In this System each student is mentored by his/her admission Incharge /Faculty Member. The teacher keep their admission/unit test/internal exam/practical exam/ etc. records. They motivate students for their academic performance like unit test, quarterly test and model test. They keep these records in their admission/performance register. Also, the guardian meeting is held by some departments/teachers. In the college, each students gets orientation through the NSS program. The students are also motivated for the cleanliness, plantation, respect and welcome to their teachers and seniors. Each year the student and teacher organize the Teacher's day, Welcome day, Farewell day, etc. Due to this practice, there is no any ragging case in the college since last 33 years, from when the college started on 15 August 1983. The teacher meets every student of the college and offers counseling to those seeking personal help. Many teachers are using Whatsapp to monitor and mentor the student. Each student can take help from them and get their academic and notice-based information.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1925	29	1:66

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	12	17	17	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
Nill	NIL	NIL	Nill	Nill

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

INTERNAL EXAM REFORMS 1. College informs student about their internal exams very much time before. It is done so that, the student can start their preparation in time. 2. Nearly half of the course is included in the quarterly examination (First terminal exams) . 3. The pattern of half yearly examination (second terminal examination) is same as that of student's annual examination paper. Due to this practice, they prepare their annual exam as that of the half yearly exam paper pattern. 4. On performing weak in the terminal exams, teacher solves the questions in class rooms or told student, where was the drawbacks in their solutions. So that student can recover the draw backs. In this practice student can prepare the writing skills for their annual exams. 5. Teacher analyzes the performance in both terminal exams. They keep the record of unit test and quarterly and model exams. 6. Some reasoning type questions are included so that the student can't write the remembered answers. Using this practice student try to understand the fact on syllabus. 7. We try to motivate students to solve the question paper in their well ordering sequence. From these a suitable answer sheet is prepared. 8. There are 7 unit test in the curriculum. Each student to take at least 4 papers in class rooms. The unit test may be like oral question, written question, blackboard solving performance, lecture methods by students, power point presentations. 9. For PG Semester Class there are two internal examination conducted by the college and average performance of each student is actual internal evaluation marks sending to university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Government Ghanshyam Singh Gupt P.G.College, Balod, (C.G.) affiliated to Pt.Ravishankar Shukla University Raipur, Follow the calendar provided by the University .College committee prepared academic calendar of college according to an academic calendar released by department of higher education Chhattisgarh Government. College academic calendar included consulated program of teaching , examination and other activities schedules. 1. There are two terminal examinations (i) Quarterly examination and (ii) Model examination. There are provisions of 7 unit test, out of which students have to take at least 4 unit tests. All unit tests and terminal examination held in according to the academic calendar. Unit test is generally at the end date of months or at the starting date of the months. 2. All other important days are celebrated according to the academic calendar. 3.Other activities are helds on schedules mention on calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NIL

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	MSc	MATHAMATICS	23	19	82.6
00	MCom	COMMERCE	16	16	100
00	MSc	BOTANY	20	19	95
00	MA	HINDI	17	17	100
00	MA	ECONOMICS	11	11	100
00	MA	POLITICAL SCIENCE	17	17	100
00	MA	SOCIOLOGY	8	7	87
00	BCom	UNDERGRADUATE	73	67	91.7
00	BSc	UNDERGRADUATE	152	98	64.4
00	BA	UNDERGRADUATE	114	85	74.56

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NIL](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Law	1	2.58

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
nil	Nill

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	00	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	0

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	2	Nill	Nill

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
River Cleanness	NSS	4	20
7 Days special camp in village-Ghothiya	NSS	4	50
Worlds Environment Day	NSS	5	50
Aids Awareness Program	NSS	5	50
Cleanness Program	NSS	4	40
Voter awareness Program	SVEEP	5	80
No file uploaded.			

 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill
No file uploaded.			

 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	0	00	Nill	Nill
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nill	Nill	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	0	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2500000	2500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	802	201413	338	101694	1140	303107
Reference Books	251	64100	66	40100	317	104200

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others

	mputers	Lab		centers	Centers		nts	Bandwidt h (MBPS/ GBPS)	
Existin g	35	28	2	0	0	2	5	2	2
Added	0	0	0	0	0	0	0	0	0
Total	35	28	2	0	0	2	5	2	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[0](0)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
49405	297150	232909	360762

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library:- Library save two complimentary porous to support the curriculum and to support the research of faculty and students. Library play vital role in intellectual development it benefits students by importing study material related to there curriculum and other knowledge on different aspect through reference book, short research article research management generals muggings news paper. College has well equipped library named SWAMI VIVEKANAND Library which has built area of 4350 Square feet. It comprise of reading hall which can accommodate 150 students. In college library for 2015-16 session total text book ware 1140 and referred books numbered 317 respectively. In library 07 daily news paper are regularly available for student. Total research magazines are 373 in number. Reading room of library has total 32 weekly, quarterly, monthly magazine in Hindi and English language. Laboratory:-Laboratory is a room or building that is used for scientific research, testing experiments or for teaching about science. In college for science subject laboratory bears specific importance Teaching learning in science is not complete by descriptive lecture method but require experimental laboratory as well. This is applicable for all science subjects which require experimentation laboratory highlights its importance. College has well equipped laboratories as per their curriculum Home Science, Physics, Chemistry, Botany, Zoology, Computer Science, Experiment in laboratory are learning by doing which provides deeper insight to students along with lectures on particular subjects. At present college comprises of 06 well equipped laborites and funds are being utilized fee purchased and maintenance of laboratory equipments. Class Rooms:- Class room is a learning space in which students learn. College has 17 class rooms well furnished with students chair table and green board. Each class room is well ventilated and electric-fans provides comfort to students. Computer:- – Modern computer can perform generic sets of operations knows as programs. Those enable computers to perform a wide range of tasks. In era of latest information technology computer

education is emerging useful job oriented subject. Govt. Ghanshyam Singh Gupt PG College Balod is Pioneer institutions started B.Sc. Computer subject on 21st April 2010 after acceptance of memorandum. Approximately 25 km students are enrolled for this course are mainly tribes belonging to formers family college owes laboratory well furnished with 28 computer system. Functioning of office and library are computerized. Regular faculty and computer assistant maintain the computer lab . As per demand of stakeholder (teachers), some PG department provide computer .Teachers uses the computer for prepare notice to students such as Unit test ,half yearly exam, internal exam, practical examination ,time table, departmental calendar etc. formation. Sports complex : The college sports ground spread into 2 acres area. The college comprises of basket ball court, Volleyball grounds, Kabadi grounds and multipurpose ground for cricket, hockey ,football and other athletic events. Physical education department under the guidance of sports incharge provides training for indoor and outdoor games .The college organized annual sport day in which many competition included .The college students participated at the university and zonal level tournaments and national level

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	SC,ST,OBC,BPL,MINORITY SCHOLARSHIP	1233	4524253
b)International	NIL	Nill	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA DAY CELEBRATION	21/06/2016	60	NSS,RED CROSS AND STAF
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	0	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
nil	Nill	Nill	nil	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2015	50	BA,BSC,BCOM	ARTS,SCIENCE,COMMERCE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	LLB
2015	28	BCOM	COMMERCE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MCOM
2015	20	BSC	SCIENCE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MSC-BOTANY
2015	25	BSC	SCIENCE	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MSC-MATHEMATICS
2015	14	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MA-POLITICAL SCIENCE
2015	16	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD	MA-SOCIOLOGY
2015	12	BA	ARTS	GOVT GHANSHYAM SINGH GUPT PG COLLEGE	MA-HINDI

| 2015 | 13 | BA | ARTS | GOVT GHANSHYAM SINGH GUPT PG COLLEGE BALOD | MA-ECONOMICS |

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Competition	Sector level	20
National youth day, Students Rally. and Campus cleaning program	College level	30
Annual Sports activities	College level	100
Annual Cultural activities	College level	60

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	nil	Nill	Nill	Nill	Nill	nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Function of Student's Council: Student's council provides an opportunity to students to develop their leadership skills through active participation in college administration and students collaboration. The student council is expected to perform following functions: 1. Organizing the Annual function in which included cultural activities and sports activities for students. 2. Communicating problems faced by students to Principal and management of college. 3. Maintaining discipline in college campus. 4. Maintaining college campus clean and green. 5. Motivate to participate other students in the extension activities like Voters Awareness Program , Tree Plantation, Yoga Day, AIDS awareness, Social and economic survey, if any, Blood-group and general health checking camp, cultural activity, etc. 6. To celebrate the national/state important days, like Yoga day, Republic day, Independence day, Youth-day, Constitution day, Teachers day, SVEEP program, etc. 7. The activity body of C.R. is also working as cleanliness captain of their own class. The student council monitor the cleanliness in college campus, also. Besides above,

the following committees also have student representatives: 1. Anti-Ragging Committee 2. Sports Committee 3. NSS Committee 4. Red-Cross society 5. Cultural program committee, etc. As per the Higher Education Chhattisgarh , student councils established in 2015-16 on election basis under the following functioning. 1. The Chairman of Student council is headed by a senior professor. 2. This committee acts with other nominated teachers. 3. The patron of the committee is the Principal. 4. The list of student union was prepared from election /nominated of council as per government. 5. One third of the list is reserved for girls by the rule of state Government. Student Council 2015-16: Composition of student's council is elected as below: 1.Reshmi President Student Union 2.Tikeshwar Sahu Vice-President Student Union 3.Yogesh Sahu Secretary Student Union 4.Daulat Yadaw Joint secretary Student Union . The name of class representative are class-wise as follows: 1. Bhupesh Nath Yogi B.A.-I(A) 2. Preeti B.A.-I(B) 3. Vedprakash B.A.-I(C) 4.Jyoti B.A.-II(A) 5. Vimala B.A.-II(B) 6. Divya Arya B.A.-III 7. Manish Jain B.Com.-I(A) 8 .Rohit Vishwkarma B.Com.-I(B) 9. Kamlesh nath yogi B.Com-II 10.Kailash Kumar B.Com III 11.Monika Sahu B.Sc.-I (CS) 12. Rajesh Kumar B.Sc.-I (Maths) 13.Abhishek Dhruw B.Sc.-I A (Bio) 14.Vandita Patel B.Sc.-I B (Bio) 15.Sadhna B.Sc.II (CS) 16.Roshani B.SC.II (Maths) 17.Ashish Kumar B.Sc.II (Bio) 18.Geetika B.SC. III (CS) 19.Leena Sahu B.Sc. III(Maths) 20. Dhaneshwari B.Sc. III (Bio) 21. Bindu M.Sc.-I (Botany) 22. Swati Chandrakar M.Sc.-III (Botany) 23.Vinay Kumar M.Sc.-I (Maths) 24. Than Singh M.Sc.III (Maths) 25.Rajendra Kumar M.Com.-I 26. Shajida Anshari M.Com.III 27. Neha Sahu M.A.-I (Hindi) 28. Temeshwari M.A. III (Hindi) 29. Chandani M.A.-I (Econo.) 30.Paras Ram M.A.III (Econo) 31. Paras Ram M.A.I(Poi.Sc.) 32.Bhumika Sharma M.A.III (Pol.Sc.) 33. Satyabhama M.A. I (Sociology) 34. Vinod Kumar M.A. III (Sociology) 35.Neelam LL.B. I , 36. Manisha Tawari LL.B. II 37. Aakanksha Sharma LL.B.III

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management. (A) Decentralization: The college has a mechanism for delegating authority and providing operational autonomy to all the various committees to work towards decentralization. (i) Principal Level: The Principal is fully authorized to apply the vision and mission of the college. The Academic Monitoring is done under his/her direct super vision. Every year the college makes a committee for various activities to apply for goals and achievements. One of the teachers is the convener of the implementation with other members in the committee. (ii) Faculty Level: Faculty members are given representation in all committees and

allowed to conduct various programs. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular and extracurricular activities. For effective implementation and improvement of the college following committees are formed. Other units of the institute like sports, library, NSS, Red cross, store etc. have operational autonomy under the guidance of the various committees/cells. Committee/cell/Coordinator Roles and responsibilities Principal Implementation and monitoring of academic and administrative system to cater to vision and mission of the institute Student Union committee To conduct the selection or election of student union according to government rule and regulations. International Audit Committee To watch the bills, vouchers and cashbooks and compare the income and expenditure. Internal examination committee Internal examination, e.g., quarterly and half yearly exam conduction, Pay fixation committee Whenever any employee dues his/her pay, they estimate the pay according to government rule, Sports committee To cooperate and watch the activities under sports and games, NSS Program officer NSS activities of college, Career guidance and counseling cell To conduct programs on guidance and counseling of students, Result Analysis committee To analyze the results of students passed. Scholarship committee To watch the scholarship process ,Cultural and Literary committee To conduct the cultural and literary activities, Student grievances redressal committee Attending and redressal of students problems, Discipline committee To maintain the discipline in the institute, Library Committee Management of learning resources, Anti-ragging committee Prevention and action against ragging cases (iii) Student Level: Students are empowered to play an active role with the coordinator of each committee in co-curricular and extra-curricular activities, social service group coordinator. Some of the committee where they actively are student union committee, cultural and literary committee, NSS, Red-cross, Anti-ragging committee, etc. (B) Participative management : The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by principal. Both students and faculties allowed to express their views and suggestions to improve the excellence in any aspect of the Institute. (i) Strategic Level a. The principal, committee coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, discipline, grievance and library services etc. and effectively implementing the same to ensure smooth and systematic functioning of the institute. b. For the various programs to be conducted by the institute all the staff Outcome:

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college publishes prospectus annually and uploaded in college website . Prospectus contains all the information about college , courses available , admission rules ,fee structure, examination scheme , scholarships facility, library facility, sports facility, hostel facility etc. Admission of students are given on merit bases however students are given performance who have participated in national/state level

	sports and NSS Candidates according the admission rules of the university and admission guideline of state government.
Industry Interaction / Collaboration	College maintains regular interaction with number of industries. Industry visit of PG students are also frequent Eminent industrialist are also invited for their invited talk.
Human Resource Management	Proper hierarchical model is followed so far as human resource management is concerned. All faculty members and students are involved in different activities like NSS, Red cross, Social and Cultural activities. Physical education department under the guidance of sports incharge provides training for indoor and outdoor games to college students .
Library, ICT and Physical Infrastructure / Instrumentation	College has a library facility managed by librarian . Some PG departments also have the departmental library. Books are issued manually. Magazines for competitive examination and news paper are also available in library. College has well equipped computer laboratory with 28 computer sets. Students are also provided with Internet facility in the college. Functioning of office and library is partial computerized. Sufficient student's table-chairs available in the college.
Research and Development	Teacher goes to read paper in various colleges. Some teacher involve in paper publish work. Teachers participates in refresher / orientation program and faculty development program in various colleges and universities.
Examination and Evaluation	College has to follow the examination pattern framed by the affiliating university . Semester system is followed for Post graduate courses and LLB, While, Annual pattern is followed for under graduated courses (B.A., B.Sc. andB.Com.). For undergraduate programs, quarterly and model exams are taken as well as unit test in classes . Unit test is taken generally one test in one month. After completion of 30 course, Quarterly examination is conducted and on completion of 100 course, Model exam is conducted . The internal assessment is also awarded on the basis of these examinations in addition to class performance and

	present in regular classes. Student's performance is monitored by the college through home examinations. Practical, Semester and Annual examination schedule declared by the university. Evaluation of annual and semester exam are held by university completely
Teaching and Learning	The Teachers prepare annual teaching plan with month-wise distribution of syllabus. On teaching, teachers applying traditional methods supplemented by practical work, field and project work exposure towards various concepts. Class seminar, debate, group discussions and special classes/doubt classes/remedial classes for slow learner adopted by teachers in teaching learning process. Teachers uses charts, models, slide projector and computer . Guest lectures are organized time to time to interact with students
Curriculum Development	College has to follow the syllabii framed by the affiliating university, Pt.Ravishankar Shukla University Raipur,. Curriculum development is done by university through board of study. Some college teachers contributes on curriculum development as chairman and member of board of study in affiliating university. Every department prepare co-curricular related to syllabus. Project work, field work and seminar presentation is compulsory in some PG classes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	With the help of developed technology like email and whatsapp , the college staff uses the same for administration purpose. Such as use of Smartphone with inbuilt social app like Gmail and WhatsApp they share the notes to students. It helps to provide the brief notice of any event to be happened on college through WhatsApp Group for awareness and of smooth functioning of the same.
Finance and Accounts	The college conducts regular audit of annual books of accounts. The administrative office keeps all the financial records separately as per the events and transactions made for. The payment of local janbhagidari teachers and workers are through cheques. The

	payments of permanent teaching and non-teaching staff is through bank by e-kosh system of Chhattisgarh Government. The administrative office maintains the books of Accounts properly which helps in auditing procedure.
Student Admission and Support	The admission process is decided by the university and Government. In 2015-16, it was offline. The college follows the admission procedure decided by the university and Government. The enrollment process, examination form and enrollment process of admitted students are processed to further step, after submitting it by students. Which is mandatory for student is processed by the college.
Examination	The College has a separate Examination department. The roll numbers of presented students, absentees students and practical or internal marks are sent to university through online on the day immediately after the examination holds.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	nil	nil	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
nil	Nill	Nill	Nill	0

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	17	8	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, PENSION, loan facility ,medical bill, medical leave, earn leave , leave for attending conferences, maternity leave for lady teachers and paternity leave for gents teachers .	GPF, PENSION, loan facility, festival advance, medical leave, earn leave, maternity leave for lady employees and paternity leave for gents employees	National scholarship, BPL,SC,ST , OBC scholarship, Free stationary for SC/ST students, Teaching fees free for girls students .

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly The college regularly conducts internal and external financial audit, college has an Account Department since inception to ensure maintenance of Cashbook, records, and vouchers, documents and audits reports of institution. 1. The following agencies conduct regular financial audit in the Institute: External Audit: External Audit is conducted by the Practicing member of the Chartered Accountant of the Institute of chartered accountant of India. Internal Audit: Internal Audit is conducted by an Internal Auditor, or a committee of internal auditors. 2. Auditors from higher education finance department Chhattisgarh conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) All receipts from fee, donations, grants, contributions, interest earned and returns on investments (b) all payments to staff, vendors, contractors, students and other service providers. 3. All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute consisting of Internal Auditor, concerned Head of the Department and any other member nominated by the Principal. AG's audit for the previous years have been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. No Draft Para has ever been issued against the Institute by AG. 4. Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements. All Utilization Certificates to various grant giving agencies are also countersigned by the CA. All Financial Statements upto 2015-16 have been certified. 5. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of receipts and payments and concurrent/post audit of all other receipts and payments. He also prechecks salary fixations, pension and gratuity payments and final payments of GPF.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sthaniy Janbhagidari Samiti	2467789	Vehicle Allowance to Teachers, Wages to Staff,

		Library Staff Remuneration, Computer Operator Remuneration, JBS Accounting Remuneration, Grant Briefing Ceremony, Practical Material Expenses, Printing Stationary, Postage Expenses, Repainting Maintenance, Affiliation Fees, Electricity Expenses, BSNL Internet Expenses, Audit Fees, Computer Repairing Expenses, Partition of Girl Common Room, Bio Metric Wi-Fi Modom, Book Magazine, Water Filter Servicing, Partition Of Mathematics Department, Carrier Coaching Remuneration, Bank Commission Charges, Misc Expenses, Material Expenses, Ground Filling Expenses, Labour Payment, Excess of Income over Expenditure during the year
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**Nill**	**Yes**	**By the Department itself**
Administrative	**No**	**Nill**	**Yes**	**By the Principal**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. College organizes program of meeting with parents and feedback filling in the college campus. 2. The aim of this activity is to know the problem of students . 3. Suggestions are invited from parent for improvement and up gradation of college also . While the parents have been very supportive of the initiatives of the College, the college doesn't have a registered parent-teacher association.

6.5.3 – Development programmes for support staff (at least three)

1. Salary are deposited timely in their account. 2. Dress were distributed to

them 3. All financial claims like arrears, new-pay given. 4. Help in calculating their income-tax statement.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college was assessed and accredited by NAAC in 2005, for over all development of the students and to keep pace with present needs of the society and industries, the policy of the college has been framed, incorporating suggestion and recommendation given by NAAC peer team. The college has witnessed tremendous growth both and terms of infrastructural development and quality enhancement over the past five year 1. Experimental learning through project work/ surveys and field work 2. Initiation of new evaluation pattern 3. The college has growth in terms of infrastructure development . 4. NSS running since 2010 . 5. The function of office and library has been computerized . 6. Botanical garden has been developed on 2014-15 . 7. Guest lecturer appointed on vacant posts for improvement in teaching and generating excellence in Higher Education. 8. The feedback collected from the students on staff evaluation for the enhancement of the quality of teaching . . 9. Encouraging teachers to participates in seminars, conferences and workshops with given study leave and financial assistance to them. 10. More recently published text books and magazines on competitive examinations purchased in the library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Work Shop on quality improvement in Teaching and evaluation	11/07/2015	11/07/2015	11/07/2015	120
2015	Workshop on Capacity development and choice based credit system	25/07/2015	25/07/2015	25/07/2015	108
2015	Workshop on preparation road map for expand the Higher education and quality improvement	01/08/2015	01/08/2015	01/08/2015	91
2015	workshop on new education	07/09/2015	07/09/2016	07/09/2016	120

policy				
No file uploaded.				

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on self defensde by law department	05/10/2015	05/10/2015	10	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree plantation program is done by the NSS students in college campus River Cleaning by NSS Students

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	00	000	00	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct For College Students	01/07/2015	Code of Conduct for students has been published in college prospectus and uploaded in college website . Regular monitoring is done by committee of professors. CODE OF CONDUCT FOR STUDENTS : 1. Students should wear formal dress it should not be provocative. 2. Students should always keep admission card and identity card with them

and should show Faculty whenever needed. 3. Identity card is mandatory without which students shall not be allowed in college campus.4. Newly admitted students should get themselves registered to Pt.Ravishankar Shukla University Raipur or else will not be permitted to take final examination.5. For registration information is displayed on notice board and important information are disseminated in class.6. It is mandatory for a student to appear in internal examination conducted for that session. 7. Student not appearing in internal examination due to sickness will produce medical certificate of government doctor.8. Every student must have pass is 75 attendance this is applicable to NCC/NSS or else will not be eligible to take examination.9. All classes are compulsory to be attended by students and should not roam about in campus to distract teaching in college student must concentrate on their studies and should support in extra-curricular activities. 10. Student must obey rules laid down for college libraries student will receive numbers of book as per rules and have to pay penalty if not returned in time. 11. If a student has any academic difficulty will present the matter peacefully to Faculty or principal through application. 12. Laboratory equipment must be carefully used and

student would contribute in Keeping equipment and the laboratory clean. 13. Students should not destroy fans tube-light electric and sanitary fittings or writing vulgar words on wall will be considered as an offence. 14. Use mobile is prohibited in college campus. 15. Use of gutkha pouch substance abuse smoking at totally prohibited with reference to letter of government kramank 21.10/Aa.400.shi/ sanvay/2010 raipur dated 18/01/2010 if caught in indulgence transfer certificate will be issued. 16. Students shall not use violence or terror in demonstration for fulfillment of demand students will not be involved in group polities and shall not use group workers and a printed media to fulfill demand. 17. Student shall work for National unity and social harmony. 18. Student has the moral responsibility for keeping college campus clean thus spitting on wall writing undesirable comments are prohibited strict action shall be taken for student involved in any anti social and the criminal activities. 19. Rude behaviour with faculty office staff and the colleagues should be punishable. 20. Keep vehicle in allotted area stand or else fine will be charged. 21. Admission fee shall be accepted when ID card is duly signed by coordinator for faculty committee member. 22. Use of unfair mean in examination shall be treated as misconduct by

student. 23. Students shall not include in any ragging activity which is considered as serious crime. 24. In any disputed situation principal decision shall be final. Jurisdiction of college administration 1. If a student is found involved or motivating in ragging in teaching institution by harassment relationship act 2001 shall be punished for five year imprisonment for 5000 rupee fine or both. 2. Admission shall be cancelled for student found in Immoral or serious crime. 3. Admission shall be cancelled if student hide or wrong presentation of facts in application.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree plantation. 2. Use of dust proof Green board. 3. Ban of use of plastic. 4. Proper waste management properly done. 5. Dustbins are Kept in college campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice 1. Title- Tree Plantation in college campus: Goal : Green campus is a place where environmental friendly practices and education combine to promote sustainable and eco friendly practices in the campus. 1. The Objective of tree plantation drive were to enhance the tree cover on the campus and to sensitize the student towards importance of trees. 2. The purpose of tree plantation is to save the endangered environment and to beautify our life. 3. The lives of men and animals and other animals and insects are inconceivable without the existence of trees in the world. 4. Trees absorb carbon dioxide and give us oxygen without which no living being can live. Trees give us shade, medicine, food, fruits, furniture, fuel. 5. Trees also keep the weather cool and cause rainfall. They also bind soil and thus prevent erosion. 6. With the growing pollution it is important to make environment healthier by planting tree. 7. To spread the message save trees, save lives. 8. To create awareness among the students regarding the importance of ecology and the natural environment. 9. Trees are the foremost source for producing oxygen in the environment, they help to reduce the level of Co2 . As the whole world is facing the problem of global warming and another environmental related issue so as to recover from such a problem. Planting the trees has become inevitable one

of the most important aspects today. 10. The idea behind the tree plantation activity was to prorogate the massage that planting the tree helps to maintain clear eco friendly environment reduces pollution and improves the green ambience. Context: Trees are part and parcel of our life. So it is our duty to plant more trees and take care of them in order to maintain balance between man and nature. To make the country economically developed and to save the globe from green house effect, we should plant trees on a large scale. Vulnerabilities Reduced by these activities. • Extreme heat. • Poor air quality. With the increasing pollution and climate amelioration it is important to make environment healthier by planting trees. The Practice : The day of tree plantation program. Tree plantation program was inaugurated by planting a sapling by of honorable principal with well worshiped in the name of god facility, office members, students, NSS volunteers, members of Janbhagidari Samiti actively participated in the program and many trees were planted at varies places with in campus. On this occasion everyone pledged to take responsibility to increase the Maximum number of saplings faculty motivated all the students to plant trees explaining the importance of nature from trees. Students were then assigned as guardians of one plant each where in they will look after these plants as they grow and make sure that the plants are being watered regularly and cared for. Planting more trees can be a small step towards protecting the environment. Evidence of Success Major outcomes of Event. • It maintain bio-diversity. • Trees help in conservation of water. • It helps to understand how to plant trees. • Global warming could not be solve easily if people are not very well practice in lowering carbon emission. Participants were highly energetic to make the event a big success. A sprit of teamwork, exchange of ideas and enthusiasm of the participants especially among the students could be seen. Problems encountered : 1. More funds should be allocated for the purpose. Resources required : Survey and excavation program before tree plantation. Availability of water, fertility of soil and availability of enough sunlight. Before a day of plantation it was assured that collection of tree plant are already done. Best practice 2. Title: Quality enhancement in education . Higher education imparts in depth knowledge and understanding so as to advance the students to new frontiers of knowledge in different walks of life. Goal: 1) Higher education as trainings for a research career. In this view higher education is preparation for qualified scientist and researchers . 2) Higher education institution focus on efficient management of teaching learning provisions by improving the quality of teaching. 3) Inculcating a value system in students although skill development is critical to the success of student in the job market skills are of no value in the absence of an appropriate value system 4) Promoting the use of technology –the use of technological innovation in educational transaction both academic and administrative need to be adopted. 5) Quest for excellence-while contributing to nation-building and development of student, institutions should demonstrate the drive to develop themselves into centers of excellence. 6) Improve employee morale and motivation-concern for quality as an institution will improve the morale and motivation of the staff in performing their duties and responsibilities. Context: The educational system is invested The responsibility of absorbing assimilating and delivery the new knowledge to its incumbent higher education imports in depth knowledge and understanding so as to advance the student to new frontiers of knowledge walks of life. It develops the student's ability to question and seek truth and makes him competent to critique can contemporary issues. It broader the intellectual powers of the individual within a narrow specialization but also gives him wider perspective of the world around higher education therefore has become competitive . It not only matters how much in terms of quantity but how good in terms of quality that it delivers the knowledge College education where the destiny of our country is shaped. Quality is essential for surviving the global competition in education. A balance curriculum is one of the prerequisite for quality

enhancement and to provide holistic education. The practice: Workshop in college for quality enhancement in education was conducted .It began by inaugural session ,key note address of Guest speaker and delegates .Following criteria's were highlighted college infrastructure curriculum enrichment events, well equipped computer laboratory use of modern gadgets , conduction of seminar ,workshops on curriculum related topics Evidence of success (outcome):- 1) Curriculum enrichment events in the form of seminar and the workshops are conducted on a need basis to supplement the existing curriculum with updated Knowledge. 2) Extensive library facilities. 3) Well equipped complete laboratory . 4) Internal Examinations, student presentations and assignment are regular features of teaching . 5) Seminars workshops and guest lecturers on curriculum related topics are conducted periodically. 6) Faculty improvement programmes are conducted to acquaint faculty with improved ways of teaching and problem solving . 7) Auditorium facility for mega programmes. 8) The modern gadgets which are the vital part of effective curriculum delivery such as amplifiers LCD projectors are fixed in all classrooms. 9) Institutional goals and objective are focused on enhancing knowledge commerce skills and readiness to be absorbed in the jobs. Resource required: 1) Funds , 2) Support and team work in college for conduction of successful workshop. Problem encountered : More Funds are required for conduction and publication work .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.govtcollbalod.ac.in/Content/5_112_AQAR_2015_16_7_2_1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Lead college Ghanshyam Singh Gupt P.G. college Balod are pioneers in offering equal opportunity in education being co-educational institution has secured a name in the locality as safe and secure place for girls. This reveals success in promoting gender equality. Human values constitute an important aspect of self concept and serve as guiding principles for an individual. Though there are rules and regulations , the college infuse the value education to the students in an informal way. They play a major role in developing ethical behavior in student. Academic audit is conducted each year and academic toppers are rewarded and for weak students remedial classes are taken by faculty. Institution aims in holistic development of students which encompass academic and co-curricular activities. In annual function medal and certificate are distributed to meritorious and academically excelling students in flying colours . Certificate and prize are distributed for participation of students in sports , cultural , NSS activities. In sports our college student represent affiliated university in state and National level.

Provide the weblink of the institution

http://www.govtcollbalod.ac.in/Content/112_AQAR_2015_16_7_3_1.Pdf

8.Future Plans of Actions for Next Academic Year

AGENDA 2016-17:- The NAAC committee visited to this college on 28 February 2005. In this way next Assessment of college will be for 2nd cycle. The college will try to do for the better NAAC performance. Since the inception of the committee is involved in maintaining quality education of the college, the action plan for the next year, i.e., 2016-17 is as follows. The recommendations are as follows: 1. All the HOD's of each department will observe the calendar of Academic Session 2016-17. For their reference, they may use the university calendar provided by the government, and shown in the website www.durguniversity.ac.in 2. In the beginning of the session, for curricular and co-curricular activities, respective

committees should be formed by the Principal and the staff should follow it strictly. 3. Teaching timetable of each department should be prepared according to the University syllabus. All UG/PG should be run accordingly. 4. Students should be informed about the rules regulations of the college and consequences of ragging in disciplinary action at the beginning of the session. The "Disciplinary committee" should inspect it regularly. The report of the same must be preserved 5. Teacher should be inspired to participate actively in research paper publications, workshops, seminars and Short term courses. At the same time students should be inspired to participate in the educational excursions. 6. Series of lectures of subject expert should be arranged in the college. The concerned HOD's are requested to provide the details. 7. For career advancement and placement among students, workshops/seminars/guest lecture etc., of the professionals should be arranged. 8. The motivational lecture, best practices program, program of personality development, cleanliness program etc. must be organized. 9. A booklet of publications regarding college news in various newspapers must be prepared by the librarian and it must be maintained session-wise. 10. New course books, reference books, competitive books, journals and magazines should be purchased in the Library, according to the list of books provided by all the HOD's to the Librarian. 11.More equipment should be purchased for laboratory of various subjects. 12. Proposals for workshop, seminar, minor research projects, faculty development program, and other UGC sponsored program are welcomed by the IQAC, and should be sent to UGC through proper channel. 13. The college and IQAC will welcome our teachers if they nominate himself as research guide. Also, the proposal for establishment of research center in this College for their Subjects are invited by HOD's suggest them to submit them to submit their proposal in front of the affiliated University . 14. For community services link NSS camps, Red cross activities, the program should be diversified and suitable record of such performer, e.g. date of the program name of the program, chief mentor's name, best performer students name etc, must be kept in their department and also be given to IQAC, Photos regarding these. 15. As demand of students for open new courses e.g. B.A. Geography ,B.Sc. Biotechnology proposal should be send to higher education department CG Govt . 16.